



Castlethorpe Parish Council

Parish Council General Meeting to be held on Monday 2nd October 2017

AGENDA & SUMMONS

The monthly meeting of Castlethorpe Parish Council will be held on the above date and time in the Village Hall, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

Steve Bradbury
Clerk to the Parish Council
01908 337928 or clerk.castlethorpe@gmail.com

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETINGS**
 - 3.1. To agree the minutes of the General Meeting of the 4th September and the extraordinary meeting of 18th September as a true record.
- 4 TO RECEIVE REPORTS.**
 - 4.1. Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
 - 4.2. FILE NOTE: MKALC meeting including MKC 2028/19 budget overview (see Appendix A2)
 - 4.3. Briefing Note on Pub and Station Yard (see Appendix A3)
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
 - 5.1. **17/02512/FUL:** Change of use of existing offices to a residential annexe, with change of doors into windows - The Hayloft 1 Maltings Court
 - 5.2. **17/02333/FUL:** Proposed first floor extension above the existing garage with a separate stair access - 23 Lodge Farm Court
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS**
 - 6.1. **17/02105/OUT:** Hybrid application for Full and Outline permission. Outline application (all matters reserved except for access, drainage, open space and play areas, noise attenuation and highway infrastructure). A Full application for phase 1 of the development containing 81 dwellings, estate roads, surface water drainage attenuation, landscaping and phase 1 of the noise attenuation bund land To The West of M1 Off Little Linford Lane Little Linford – **status 'registered'. Castlethorpe, Stantonbury parish councils, Newport Pagnell town council and numerous public objections made**
 - 6.2. **17/01937/OUTEIS:** Outline planning application up to 250 residential units with access and provision for drainage, open space and amenity areas and the creation of an area for car parking (25 spaces) on land off Little Linford Lane for use in association with the use of land for an extension to the River Valley Park. All matters reserved except for access Land At Linford Lakes Wolverton Road Great Linford - **status 'registered'. Castlethorpe, Stantonbury & Haversham/Lt Linford parish councils, local wildlife trust and numerous public objections made**
 - 6.3. **17/01840/FUL:** Replacement of roof to rear of dwelling including two roof lights to be inserted over garden room, slate tiles to be installed on the gable end of the garden room and replacement of existing french doors to rear with UPVC plastic doors Sunnyview Farm 13 North Street - **application permitted**
 - 6.4. **17/01664/PNHSE** Prior notification for a proposed single storey rear extension measuring 4.2 metres from the rear wall of the existing dwelling with a maximum ridge height of 3.4 metres and maximum eaves height of 2.4 metres 32 The Chequers – **Prior Approval Not Required**
 - 6.5. **17/01536/OUT:** Outline application for the erection of up to 32 dwellings with access from Fox Covert Lane Land To The East of Maltings Field Castlethorpe – **status 'registered'**
 - 6.6. **17/01486/FUL:** Demolition of Equestrian Centre and erection of 14 dwellings with associated works Malt Mill Farm Castlethorpe Road Hanslope – **status 'registered'**
 - 6.7. **17/00624/OUT** Outline permission for 9 dwelling houses with all matters reserved on Land To The East of 7 To 17 Castlethorpe Road Hanslope. **Status: 'awaiting decision'**
- 7 TO CONSIDER RESOLUTIONS**
 - 7.1. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
 - 7.2. To consider amounts and approve payments for wreath and bugler for the forthcoming Remembrance Day parade (Cllr Hinds)



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- 7.3. To approve new contract for Clerk's phone (options circulated prior to meeting – Cllr Sweetland)
- 7.4. To approve the replacement of Christmas Lights (Cllr Hinds)
- 7.5. To approve the cost of £275 for new taps for the disabled toilet in the Village Hall (Cllr Forgham)
- 7.6. To consider a suggestion from MKC Head of Highways to reduce speeding on Hanslope Road by installing a 'red band' down the centre line of North Street at a cost to the parish of £4,000 (see Appendix A4).
- 7.7. To consider renewal of the Community Impact Bucks Communities Buildings membership at a cost for next year of £25 (see Appendix A5).
- 8 TO CONSIDER FINANCIAL MATTERS**
- 8.1. To approve the RFO payments schedule. (*circulated prior to meeting*)
- 9 CORRESPONDENCE RECEIVED (*Circulated prior to meeting*)**
- 9.1. None
- 10 ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1 Next General Parish Council meeting 2nd October 2017 at 7.30 p.m.
- 11.2. Next Parishes Forum will be Thursday **19th October 2017** in the MKC Council Chamber starting at 7pm. Cllr Ayles cannot attend and asks that someone deputises
- Part 2**
- 12 TO RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below
- 13 TO RECEIVE REPORTS**
Briefing on potential purchase of land adjacent to village shop (to be provided by Cllr Ayles at the meeting)
- 14 TO CONSIDER RESOLUTIONS (*papers to be circulated prior to meeting*)**
- 14.1 To select a preferred supplier(s) for Fishponds and Thrupp Close play areas (Cllr Hinds)
- 14.2. To send letter of thanks to a resident who has supplied and tended flowers and grass verges in the village over several years (Cllr Sweetland)
- 14.3. To select a contractor to conduct the work to fit new benches, bins and to rebuild the historic information plaques in the village centre (Cllr Sweetland)
- 14.4. To agree how the £50,000 held in a Coventry Building Society bond that has now matured should be re-invested (Cllr Sweetland)



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Appendix A – Schedule of Reports & File Notes

1. Clerk's Report (item 4.1)

To be circulated prior to meeting

2. FILE NOTE: MALC meeting including MKC 2028/19 budget overview (item 4.2)

Outline of MKC 2018/19 Budget.

This was given a heavy caveat because it is still at an early stage but the following indications were given:

- Reductions are being sought on street cleansing especially litter picking
- Reductions are being sought on weed spraying and grit bins
- No reductions are being sought on landscaping (probably because of contractual reasons).

There was a consensus that this didn't amount to much and the larger councils are already doing most of this already. My recommendation would be that you include options for taking over litter bin emptying and grit bins entirely. This is not expensive and we would control the service which is dreadful at present.

Could you also get a quote (from SERCO but perhaps others) for litter picking both in the village and separately outside the village. Some other villages seem to have been more successful than us in

I further recommend that you include an option for us to do all three weed sprays ourselves and also topping up the grit bins. On the latter, I think the problem was not in getting the grit delivered but in getting the bins topped up. I believe Geraldine checked all the bins a few months ago and they were all full.

There is a 'Framework' being developed which tells how to access SERCO and other services which you should get soon.

Will you bring a first draft budget to the November meeting with a view to finalising in December?

2. Community Asset Transfer. Nothing for us.

3. Learn Direct. Excellent presentation aimed at providing free training to formal standards for people who are unemployed, under notice of redundancy or, depending on circumstances, just wanting extra training especially in maths and English.

This might be worth Russell generating an article for the website. Brian Barton will circulate the slides shortly.

Regards

Phil

3. Briefing Note on Pub and Station Yard (item 4.3)

I had cause to speak to Simon Hill concerning the possible expansion of the village shop at the rear.

Simon also mentioned progress or lack of on Station Yard and the pub.

He has an 'overage' agreement with Network Rail which allows them to benefit from the increase in value should the land be developed for housing. This is a normal condition but he has been trying to resolve this for 3 years and it is still not completed even though all the principles and amounts are agreed. He thinks this could take another 3 months to complete legally.

Once it is completed, he will proceed with the Station Yard and, at the same time, the pub.

Regards

Phil



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4. Exchange of Emails with Sean Rooney, Head of Highways following his visit 1st June 2017

From Sean Rooney:

Additional traffic measures.

We have worked up a cost effective solution. The installation of a "red band" down the centreline from the gateway to the table on North Street will highlight to drivers that they are in an area where additional attention should be paid. We looked at the use of additional signs but felt this approach would be more beneficial. We also believe a refresh of the lining at the gateway would again highlight the fact that drivers are entering into a village area.

The cost to undertake this works would be in the region of £4k. As indicated at the time of our discussion, this is not a high priority for us and you suggested that this is something that the village would be prepared to pay for.

Response from Cllr Ayles

Dear Sean,

Thank you for your email.

Speeding on Hanslope Road. Thank you for the recommendation. Unfortunately, your email arrived after the statutory deadline (3 'clear' days) for agenda items for our meeting which is this evening so the parish council will be unable to make a decision. I will however bring this to its attention and it can be considered at the following meeting on 2nd October.

To be clear, I have no authority to commit the council to pay for this and I think that £4k may be beyond our means (our precept is about £25k and we have about £5kpa for 'capital' items so this would be nearly a full year's expenditure). The council may wish to wait and see if it can apply for a parish partnership grant in the next round to share the cost.

The council would, I am sure, welcome a little more detail. Is the red band a centre line painting? £4k seems a lot for paint and I would ask for confirmation that there is no MKC markup on this cost. I am also slightly surprised that the proposal is to take the red band right back to the table in North Street. my fellow councillors may disagree (and of course we could use the SID to check this) but, apart from the odd idiot, speeding is not a particular problem between the triangle (junction of Station Rd, Hanslope Rd and North St) and the table especially as there are speed humps there. The problem is between the triangle and the priority workings on Hanslope Rd as shown by the SID and we should have some police enforcement there shortly too.



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5. Community Buildings Membership renewal – email from Community Impact Bucks

Good morning,

At Community Impact Bucks we have been reviewing the service we offer to community buildings in Buckinghamshire. We know that community buildings and village halls can be the most valuable asset in a community.

Our records show that your current subscription to our Community Buildings service expires at the end of September.

We are pleased to let you know we have launched a refreshed membership service for 2017-18 with a number of additional benefits. Full details can be found here: <http://www.communityimpactbucks.org.uk/pages/community-buildings.html>

The annual membership fee for new members from 1st April 2017 – 31st March 2018 is £55 (including VAT).

However as you are currently a member you may continue your membership to 31st March 2018 for the reduced fee of £25.

To do this, please complete and return the attached application form. We will then invoice you for payment.

Please do not hesitate to contact me if you have any queries about our community buildings service.

Kind regards,

Louise Mumcular
Projects Officer