



# Castlethorpe Parish Council

Minutes of a Parish Council General Meeting held on  
Monday 9<sup>th</sup> January 2017 at 7.30 p.m. in the Village Hall

**PRESENT: Councillors Forgham, Sweetland, Ayles, Stacey & Keane, the Clerk, Ward Cllr Geary 2 officers from Thames Valley Police (TVP) and 4 members of the public**

The TVP officers reported that Neighbourhood Watch was 'alive and well' and that they would like to see more people involved. They would happily come out to train people who would like to co-ordinate new schemes. Cllr Forgham volunteered to write an article to post on social media and include in the next newsletter. There was further discussion and questions to the officers on the recent burglaries. There being no further business the meeting proper commenced at 7.45.

		<b>ACTION</b>
1	<b>APOLOGIES FOR ABSENCE</b>	
1.1	Cllrs Markham & Hinds reason sickness. Accepted..	
2	<b>DECLARATIONS OF INTEREST</b> by Councillors in any agenda items below	
2.1	Cllr Stacey declared a pecuniary interest in item 7.3..	
3	<b>APPROVE MINUTES OF THE LAST MEETING</b>	
3.1	The minutes of the General Meeting of the 5 <sup>th</sup> December were proposed by Cllr Forgham, seconded by Cllr Sweetland and were agreed unanimously.	
4	<b>TO RECEIVE REPORTS</b>	
4.1.	<b>Clerks Report &amp; Review of Actions (See Appendix A1).</b> Matters arising:	
4.1.1.	Item 3 – Cllrs Forgham & Keane had been unable to clean the signs due to poor weather. They would do so when weather and time allows. Cllr Forgham reported that there is a problem with some of the glue on the signs. He will meet with the sign makers to resolve.	Cllr Forgham
4.1.2.	Item 11 – Cllr Sweetland reported that hedges and verges have been cut but there is still no progress in getting the Thrupp Close hedge onto the MKC cutting schedule.	
4.1.3.	Item 13 – Cllr Sweetland reported that the groundsman had not been to see if her hand mower is suitable for use at the sports ground. Clerk will contact him.	Clerk
4.2.	<b>File note: update on ANPR camera installation (see appendix A2)</b> No further comment	
5	<b>TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)</b>	
5.1.	There were no new applications	
6	<b>TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS – no further comments on items 6.1 to 6.4.</b>	
6.1.	<b>16/02937/OUT</b> - Outline planning application for the erection of up to 141 dwellings (Use Class C3) with associated access, earthworks and other ancillary and enabling works. All other matters (appearance, landscaping, layout and scale) reserved. Hanslope Site Long Street Road Hanslope – <b>status 'registered'</b> . No further comment	
6.2.	<b>16/03265/DISCON</b> - Details submitted pursuant to discharge of condition 5 (landscaping) attached to planning permission 15/01265/MMAM Land Adj To Lodge Farm House Wolverton Road Castlethorpe – <b>status 'awaiting decision'</b> . No further comment.	
6.3.	<b>16/03291/EIASCR</b> - Environmental screening opinion request for application 16/02106/OUT, Castlethorpe Road, Hanslope (outline application to erect up to 150 dwellings) – <b>decided environmental statement is not required.</b> No further comment.	
6.4.	<b>15/02656/CONS</b> - Development of club and community training centre At Manor Farm Cosgrove (invitation for comments from Northants CC). <b>Current status 'registered'</b> .	



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- 6.5. **16/02106/OUT** - Outline application (all matters reserved except access) for residential development of up to 150 dwellings, estate road, open space and associated works. | Land Off Castlethorpe Road Hanslope **Registered**. Cllr Ayles reported that the MKC Development Control Committee had approved this application by a majority. Very generous planning gain had been offered by the developer. It is hoped that this application's approval will weaken the case for the further large scale application at Hanslope (item 6.1 refers)
- 7 **TO CONSIDER RESOLUTIONS**
- 7.1. The parish council had disagreed with the examiner on the inclusion of Gobbey's Field as a 'local green space'. MKC have accepted the further evidence on the historical use of the area and now support the parish council's position. A late response by the owner's representatives has caused the Plan to go back to an examiner. The parish council have asked for a different examiner and this request has been agreed by MKC who are now looking to appoint someone.
- 7.2. The parish council had previously decided to object to a planning application for a new stand-alone classroom at the school only as much to put a 10 year lifespan on the construction (which is out of step with the style of building proposed for that area in the forthcoming Neighbourhood Plan). MKC Planning were however unable to place a planning condition to that effect. Cllr Ayles had talked to the Headmistress and to the Chair of the Governors and they were happy that the construction be replaced after 10 years. It was agreed that the Clerk write to the Chair of the Governors to confirm this agreement in writing.
- 7.3. Cllr Stacey withdrew to the public gallery  
Hanslope Parish Council had agreed to donate £10,000 to the 'fighting fund' to oppose the MKC so called northern urban expansion proposal that would cause Haversham and Little Linford to be built over. Haversham were almost certain to also donate an amount. Cllr Ayles proposed that the parish council donate a further £5,000 on the basis that a recent meeting in the village that was very well attended had overwhelmingly supported the parish council financially backing the opposition to the proposal. This was seconded by Cllr Keane and agreed unanimously. The Clerk would meet with Hanslope and Haversham counterparts to agree how the financials should be managed. Cllr Stacey returned to the meeting.
- 7.4. Cllr Ayles had checked the expiry date of the current Dog Control Orders and found that they were to expire in April. The previous regulations have now been replaced by the Anti-Social Behaviour bill and we will need to re-apply. It was agreed that the Clerk submit an application and that following that he and Cllr Hinds will agree the wording for signage. Cllr Stacey reported that several chains and padlocks placed on gates to fields had been cut with bolt-cutters. Clerk to find out whether Dog Control Orders can be placed on agricultural land.
- 7.5. It was agreed not to comment on the final version of the Sherington Neighbourhood Plan.
- 7.6. It was agreed there were no disagreements with the proposed designation of the neighbourhood area for the parish of Haversham-cum-Little Linford
- 7.7. It had been clarified that the idea to route the 33/33A service buses to Hanslope Park applied only to the peak services - the 7.20 from Castlethorpe to Northampton and the 7.40 bus to Milton Keynes.  
Following a discussion the following outcomes were agreed:
- In view of the amount of school children that use this service there would be little or no space available for Hanslope Park workers
  - Although there is no bus stop at Hanslope Road Castlethorpe so no children from this village would be impacted it was thought that there would be many catching the bus at the Castlethorpe Road Hanslope stop(s)
  - The parish council put a lot of effort into getting a bus stop outside Hanslope Health Centre and would not want any services to not stop there.
  - South Street is not suitable as a bus route as lines of sight are very limited

Clerk

Clerk

Clerk

Clerk



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round the long bend and cars do park on both sides of the road.  
- A turning point would be required at Hanslope Park unless the bus continued up to Tathall End and thence turn left to Hanslope. A turning point would also be required at South Street should the previous comment be agreed.  
- Should the requirement be met by the provision of any new services the earlier comments would still apply  
Clerk to respond to Stuart Simmonds at MKC

Clerk

- 8  
8.1. **FINANCIAL MATTERS**  
The RFO Payment Schedule was proposed by Cllr Ayles seconded by Cllr Stacey and agreed unanimously.

Payee	Description	Invoice	Amount
S Bradbury	Salary Dec 2016	per pay slip	£569.09
S Bradbury	Refund 2 x payments finance training	per attached receipt	£105.38
R.Wontner	Dec 2016 invoice VH	per attached invoice 27	£164.70
AH Contracts	Dog bin clearance Dec	per attached invoice 9069	£37.50
Pollards	VH Consumables	per attached invoice 83528	£99.85
BT	Clerk's phone	per attached invoice Q021FN	£167.49
Buywrite Enterprises	3 x hand driers VH	per attached invoice 303629	£597.00
Hickford Construction	Re-surface path South St to Rail foot bridge	per attached invoice	£3,000.00
<b>Grand Total</b>			<b>£4,741.01</b>

Direct Debits			
EDF	electric VH		£72.00
E.ON	gas VH - Nov DD		£160.00
<b>DD Total</b>			<b>£232.00</b>

- 9  
9.1. **CORRESPONDENCE RECEIVED (Circulated prior to meeting)**  
The occupier of 1 North Street has written to advise the parish council of repair/restoration work he is doing to the back garden wall. Noted.
- 10  
**ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 10.1. Cllr Sweetland will continue to pressure MKC to cut the Thrupp Close hedge
- 10.2. Consideration was given to the clearance of litter bins. Those by the bus stops at the village centre seem to be overflowing regularly. Cllr Sweetland will provide a list of all litter bins and their locations following which the Clerk will talk to the current dog bin operator to get a cost for regular clearing (weekly, monthly and quarterly).
- 10.3. It was agreed that the Clerk put an item on the next agenda to call in the Plan:MK that included the proposal to develop over Haversham and Little Linford.
- 11  
**TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1 The next General Parish Council meeting will be at 7.30 p.m. on 9<sup>th</sup> December 2017 in the Village Hall

Cllr Sweetland

Cllr Sweetland

Clerk

Clerk

There being no further business the meeting closed at 9.10



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## Appendix A – Schedule of Reports & File Notes

### APPENDIX A1 – CLERK'S REPORT 9/1/2017

1. The Clerk has applied to MKC for an increase in Precept of 4.99%, cost per household c. £3.04 as agreed at the last meeting
2. Clerk had objected to planning application 16/02937 to erect 141 further dwellings at Hanslope as agreed at last meeting
3. Cllrs Forgham and Keane were to arrange cleaning of the village entrance gates on Wolverton Road.
4. Cllr Forgham was to frame and mount donated images of Castlethorpe before the great fire
5. Cllr Sweetland has talked to Andy Dewberry from Frosts about the forthcoming shrub trimming and hedge cutting activity at Castlethorpe.
6. The path from South Street to the railway footbridge has been resurfaced.
7. Mandate to add Cllrs Forgham and Keane to Lloyds Bank signatories sent to Lloyds Bank
8. Still no response received on the submitted application for a Parish Partnership Investment Fund grant to perform village centre enhancements to the amount of £4980.
9. Arrangements have been made to meet two further suppliers of playground equipment and outside adult aerobics equipment.
10. New 60 litre dog bin installed at Fox Covert Lane, existing bin has been moved to the rear of the Village Hall. Bins that have been identified for renovation have all been refurbished. Invoice to be sent for next month.
11. Cllr Sweetland is chasing MKC to include hedge in Thrupp Close in their cutting schedule. Badly needs cutting.
12. Cllr Hinds was to talk to Cllr Stacey about the 20 TVP Countryside Code yellow notices for Castle Field – carried forward.
13. Groundsman was to meet with Cllr Sweetland this week to see if her now redundant petrol mower is suitable for use at the sports ground. Outcome unknown.
14. Cllr Ayles to give an update from MKC on the latest public consultation on the Neighbourhood Plan as a matter arising from this item.
15. Cllr Ayles will add a reminder to MKC to get house number signs erected in Thrupp Close. Current status unknown.
16. The position of the footpath 'way markers' is still to be put to bed.
17. Clerk has talked to John Bateman of the MKC Public Health team and had concluded that a stall in the Village Hall in January would not be best use of their time. John to re-think and maybe contact the Youth Club as they have moved on to targeting younger people.
18. Clerk & Cllr Forgham still to agree how best to cascade information about healthy lifestyles on a monthly basis by way of social media, hardcopy posts and/or items for the village newsletter as requested by MKC Public Health team – carried forward
19. Clerk has left a message with the service engineer to arrange service of the Propane configuration at the cricket pavilion.
20. Clerk has joined the MKC scheme to increase the usage of green recycling bins. Collections from our area are being monitored between December and February and the tonnages reviewed at the end of each month. Clerk has asked MKC for the outcome of the first month's exercise for Castlethorpe.
21. Clerk and Cllr Forgham have yet to review the report on Village Hall drains before discussing the matter with residents of Castle House – carried forward.
22. Still to discuss the cutting of hedges between the sports ground and Thrupp Close & Castle Field as Cllr Stacey was absent from last meeting.



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No progress on outstanding actions:

- The Clerk has drafted a policy for complaints handling to be considered at a later meeting. Cllrs Ayles, Forgham and Clerk to identify other gaps in documentation of parish council policies e.g. Emergency Plan.
- Review MKC fault list inc. state of Sustrans cycle track
- No progress on the fitting of the basketball hoops.

Steve Bradbury  
9/1/2017

DRAFT



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## APPENDIX A2 – FILE NOTE: ANPR Camera (item 4.2)

Sgt Andy Paulden from Newport Pagnell police station had alerted me in early December to a problem finding a suitable lamp post for the ANPR camera and said that the engineers had recommended using a post at The Chequers. I had said that this was not acceptable because we wanted the village entrance monitored and at least two residents from Shepperton had expressed their concern about being included in the ANPR coverage, one of whom had been the victim of an attempted burglary. Andy had agreed to revert to the engineers.

Following three further burglaries over Christmas, I sent a fairly sharply worded email to Andy and Julia Manley (TVP ANPR Manager). The email expressed disappointment that the cameras, approved by CPC in September and authorised by the ANPR Committee for data privacy in October and which TVP had hoped to have installed before Christmas, were still not in place. Furthermore, as one of the Christmas burglaries had been in Shepperton, I repeated that CPC wanted that estate included in the coverage and indeed our approval of the funding was based on the locations given to us for the camera which was at the entrance to the village.

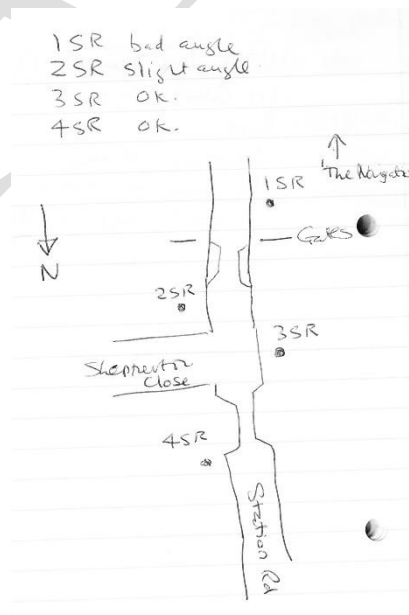
Julia arranged to have an engineer pretty much within a few hours of receiving the email to re-survey the posts and Andy, who had also been to the village on 3<sup>rd</sup> January, told me that the problem was that one of the lampposts had the control electrics in it for several streetlights and the engineer had been concerned that there was insufficient room for the ANPR electrics. A second one had old wiring and a third had been hit by a vehicle and was canted over and the engineer was not happy to mount a camera on it until it had been repaired.

Andy put a choice to me; to get post SR1 repaired by MKC the camera on SR3. I have been down and made a crude sketch taken some photographs. I agree that SR1 is damaged and It is not clear how long MKC would take to repair it – if at their policy is now not to repair unless a danger or malfunctioning.

A camera on SR3 will face The Navigation and so all entering and leaving the village will be recorded. I have agreed that the camera should be mounted there as I think that I could not accept further delay and the risk of a burglary.

I hope the council will be able to support this decision.

Philip Ayles



or to mount  
sketch and  
canted over.  
all because

vehicles  
therefore  
personally  
further