

Castlethorpe Village Hall



CASTLETHORPE VILLAGE HALL COMMITTEE

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General meeting of the Castlethorpe Village Hall Committee
to be held on Thursday 20th October 2016 at 7.30 p.m. in the Village Hall

AGENDA

Dear Parishioners

A General Meeting of the Castlethorpe Village Hall Committee will be held, on the above date & time, in the Village Hall, when the business set out below will be transacted.

There will be an Open Forum if needed before commencement of the meeting proper (15 minutes provided).

Steve Bradbury

Clerk to the Parish Council

(01908 337928 or clerk.castlethorpe@gmail.com)

15 October 2016

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- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
 - 2 TO RECEIVE DECLARATIONS OF INTEREST** by Members in any of the agenda items below
 - 3 MINUTES OF THE LAST MEETING AND MATTERS ARISING FROM THE MINUTES**
 - 3.1 To agree the minutes of the General Meeting of the 25th August as a true record.
 - 3.2 Matters Arising
 - 4 TO CONSIDER RESOLUTIONS:**
 - 4.1 To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
 - 4.2 To agree how to handle lost property left at the Village Hall (Cllr Forgham)
 - 4.3 To consider the purchase of three new hand dryers for the Village Hall toilets up to the cost of £280 per unit, plus fitting and to select the make and model. (Cllr Forgham to circulate options in advance of meeting – all internet prices) (Bowls Club)
 - 4.4 To consider fixing/replacing the mesh on the gate and fence at the rear of the Village Hall (Pre School)
 - 4.5 To consider increasing the cleaning frequency at the Village Hall in light of recent Health & Safety observations (Pre School)
 - 4.6 To provide Pre School with safety data sheets on the products used to clean the Village Hall in line with Health & Safety requirements (Pre School)
 - 5 FINANCIAL MATTERS**
 - 5.1 Quarter 1 financial report plus estimate for remainder of financial year
 - 6 ANY OTHER BUSINESS** (for noting, or for inclusion on a future agenda)
 - 7 FUTURE MEETINGS:** Date for next meeting

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Part 2

- 12 **TO RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below
- 13 **TO CONSIDER RESOLUTIONS**
 - 13.1 To consider quote for fitting shutters to close off the kitchen area at the Village Hall **(to be circulated prior to meeting)**
 - 13.2 To consider quote for re-fitting Village Hall foul drainage pipes from the disabled toilet to the main sewer pipes Hall **(to be circulated prior to meeting)**