

# CASTLETHORPE PARISH COUNCIL

Parish Council General Meeting to be held on Monday 3<sup>rd</sup> October 2016 at 7.30 p.m

## AGENDA & SUMMONS

Councillors Ayles, Hinds, Keane, Markham, Stacey, Forgham & Sweetland are summoned to a General Meeting of Castlethorpe Parish Council to be held on the above date & time, in the Village Hall, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

Steve Bradbury  
Clerk to the Parish Council  
(01908 337928 or clerk.castlethorpe@gmail.com)

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETINGS**
  - 3.1. To agree the minutes of the Annual General Meeting of the 5<sup>th</sup> September as a true record.
- 4 TO RECEIVE REPORTS.**
  - 4.1. Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
  - 5.1. **16/02235/DISCON** - Details submitted pursuant to discharge of condition 3 (landscaping scheme) attached to application 16/00247/FUL 26 The Chequers Castlethorpe
  - 5.2. **16/02443/DISCON** - Details submitted pursuant to discharge of condition 5, alterations to fenestration at 16 North Street attached to planning permission 16/01158/FUL | 16 North Street Castlethorpe
  - 5.3. **16/02563/DISCON** - Details submitted pursuant to discharge of conditions 4 (windows) and 6 (verge and eaves details) attached to listed building consent 16/01159/LBC 11 School Lane Castlethorpe
  - 5.4. **16/02574/DISCON** - Details submitted pursuant to discharge of condition 5 (windows) attached to planning permission 16/01158/FUL 11 School Lane Castlethorpe
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS**
  - 6.1. **15/02656/CONS** - Development of club and community training centre At Manor Farm Cosgrove (invitation for comments from Northants CC). **Current status 'registered'**.
  - 6.2. **16/01158/FUL** Erection of first floor rear extension to & **16/01159/FUL** Listed building consent for 11 School Lane Castlethorpe and alteration to fenestration to adjoining property 16 North Street. **Approved with conditions**
  - 6.3. **16/02231/TCA** – To reduce trees at Castle House 5 North Street Castlethorpe.**no objections**
  - 6.4. **16/02185/FUL** – Castlethorpe First School North St Castlethorpe: erection of an eco-friendly modular classroom **Registered**
  - 6.5. **16/01424/FUL** – 26 The Chequers Castlethorpe: single storey rear extension **Registered**
  - 6.6. **16/02106/OUT** - Outline application (all matters reserved except access) for residential development of up to 150 dwellings, estate road, open space and associated works. | Land Off Castlethorpe Road Hanslope **Registered**
- 7 TO CONSIDER RESOLUTIONS**
  - 7.1. To approve a grant of £250 for the senior citizens' Christmas lunch (in addition to £250 grant from Cllr Geary).
  - 7.2. To purchase 200 metal 'way markers' to re-mark the routes of footpaths around the village (Cllr Ayles)
  - 7.3. To purchase a new stepladder for the Village Hall at a cost of £80 (inc delivery) (Village Hall Committee)
  - 7.4. To commission an environmental report to support the Neighbourhood Plan at a cost of £47.50 + VAT (Cllr Ayles)
  - 7.5. To consider further occurrences of blocked drains and sewage overflow in South Street (Cllr Ayles)
  - 7.6. To approve payments for wreath and bugler for the forthcoming Remembrance Day parade (Cllr Ayles)

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- 7.7. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
- 7.8. To consider proposals by MKC to amend speaking arrangements at Development Control meetings (Cllr Ayles)
- 7.9. To purchase replacement Christmas lights, cables and Christmas trees up to the cost of £300 (Cllr Hinds)
- 7.10. To consider payment for a license from Milton Keynes Council for the erection of the village entrance signs that was not communicated at the time of the work
- 8 TO CONSIDER FINANCIAL MATTERS**
- 8.1. To approve the RFO payments schedule. *(circulated prior to meeting)*
- 9 CORRESPONDENCE RECEIVED (Circulated prior to meeting)**
- 9.1. An email has been received from Citizens MK asking the parish council to consider gaining accreditation for the council from the Living Wage Foundation
- 9.2. MKC Public Health team have asked if a day can be spared during where they can set up a small stand and create awareness for any smokers that may wish to learn more about quitting and/or sign up to the Milton Keynes Stop Smoking programme
- 9.3. MKC Public Health team would like to cascade information about healthy lifestyles on a monthly basis by way of social media, hardcopy posts and/or items for the village newsletter.
- 9.4. Following a response to The Little Oven of Joy who previously asked whether a stand could be set up one evening per week the owner has responded to say that he is aware that a street trader's license is required but before he applies for one where would the parish council recommend that he sets the stall up or would they prefer not to have the stall in the first place?
- 10 ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1 Next General Parish Council meeting 7<sup>th</sup> November 2016 at 7.30 p.m. There will be no August meeting
- 11.2 Sports Ground Committee meeting to be arranged to consider outstanding matters
- 11.3 DCC Design Code Training is offered to Councillors on 3<sup>rd</sup> November at 6-7pm at MKC

### Part 2

- 12 **TO RECEIVE DECLARATIONS OF INTEREST** by Councillors in any of the agenda items below
- 13 **TO CONSIDER RESOLUTIONS**
- 13.1 To consider quotes for printing Castlethorpe News (Cllr Forgham)

## Appendix A – Schedule of Reports & File Notes

1. **Clerk's Report (item 4.1)**  
To be circulated prior to meeting