



Castlethorpe Parish Council

Minutes of a Parish Council General Meeting held on
Monday 4th July 2016 at 7.30 p.m. in the Village Hall

PRESENT: Councillors Stacey, Sweetland, Ayles, Hinds & Forgham and 1 member of the public

There was no public session

		ACTION
1	APOLOGIES FOR ABSENCE	
1.1	Cllrs Keane reason holiday, Cllr Markham reason work, the Clerk reason personal circumstances. Accepted. In the Clerk's absence Cllr Sweetland offered to take minutes. Agreed unanimously.	
2	DECLARATIONS OF INTEREST by Councillors in any agenda items below	
2.1	Cllr Stacey declared a personal interest in item 7.4.	
3	APPROVE MINUTES OF THE LAST MEETING	
3.1	The minutes of the Annual General Meeting of the 6 th June were proposed by Cllr Hinds, seconded by Cllr Forgham and agreed unanimously.	
4	TO RECEIVE REPORTS	
4.1.	Clerks Report & Review of Actions	
4.1.1.	The Clerk had been unable to produce a report on this occasion	
5	TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)	
5.1.	None	
6	TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS – no further comments on Section 6	
6.1.	15/02656/CONS - Development of club and community training centre At Manor Farm Cosgrove (invitation for comments from Northants CC). Current status 'registered'.	
6.2.	16/01013/FUL Erection of timber outbuilding for use in association with existing dwelling, and ancillary works (Resubmission of 15/03108/FUL) Mulberry House 5 Lodge Farm Court Castlethorpe. Current status 'application withdrawn'.	
6.3.	16/01158/FUL Erection of first floor rear extension to & 16/01159/FUL Listed building consent for 11 School Lane Castlethorpe and alteration to fenestration to adjoining property 16 North Street. Current status 'registered'.	
7	TO CONSIDER RESOLUTIONS	
7.1.	A letter has been received from the resident of 1 North St asking whether the parish council would help with the cost of the fence between 1 North Street and Castle Field. It was agreed that the parish council could not help with the costs (a) because we couldn't spend public funds on a private land and (b) because there are other properties which abound Castle Field and this would set a precedent. Clerk to contact the resident and advise him of this decision.	Clerk
7.2.	Following the resurfacing of Wolverton Road the rumble strips have been covered with tarmac. Several complaints had been received by councillors regarding noise when vehicles crossed the strips. It was unanimously agreed that at this time the strips should not be reinstated. Cllr Ayles will inform the Highways Dept at Milton Keynes Council of our decision.	Cllr Ayles
7.3.	A request was received from South Central Ambulance First Responders for a donation towards their running costs. Cllr Hinds proposed that a £100 donation be approved. Agreed unanimously. Clerk to include in next payments schedule.	Clerk



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- 7.4.** The Clerk has received a letter from Edward Duthie Solicitor on behalf of the owners of Gobbey's Field expressing concerns regarding the inclusion of the field as a Local Green Space in the neighbourhood plan. This was forwarded to the Parish Council by MKC Planning to invite our comments. Cllr Ayles tabled a proposed response (**see Appendix A1**) which after discussion was approved unanimously with further agreement to include additional comments from Mr Neil Homer, the external planning consultant. Cllr Ayles will respond to MKC accordingly.

Cllr Ayles

8 FINANCIAL MATTERS

- 8.1** The RFO Payments Schedule was proposed by Cllr Ayles, seconded by Cllr Forgham and agreed unanimously.

Payee	Description	Invoice	Amount
S Bradbury	Salary June 2016	per pay slip	£569.09
R.Wontner	June 2016 invoice VH	per attached invoice 16	£180.00
R.Wontner	Allowance July 2016 invoice VH	n/a	£200.00
D.Bugaj	Mowing June 2016	invoice awaited	£161.00
D.Bugaj	Allowance SG work July	estimated by groundsman	£448.00
J.Foakes	Allowance for work June - no invoice received	estimated by clerk	£100.00
AH Contracts	Dog bin clearance June	per attached invoice 8730	£35.00
MKALC	Annual subscription	per attached invoice 21	£80.00
Pollards	VH Consumables	per attached invoice 82729	£117.96
Staples	2 x sets ink cartridges	per attached invoice 9000450827	£77.98
PPL	Annual fee VH	per attached invoice 3068479	£120.34
Print Shop	June newsletter	per attached invoice 0422	£280.00
Hickford Construction Ltd	Fit village gates	per attached invoice	£2,570.00
O.C. Sawbridge	Frame village signs	per attached invoice 0877	£560.00
R.I.Lever	Repair fence opp. Shop	invoice awaited	£120.00
R.Forgham	Refund purchase microphone for VH (approved VHC)	per attached invoice	£124.99
Grand Total			£5,744.36

Direct Debits			
E.ON	gas VH - June DD	89208742670	£178.00

DD Total			£178.00
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- 8.2.** The annual accounts were scrutinised & unanimously approved. They were signed by the Chair. Cllr Sweetland suggested that a breakdown of donations might be useful. Cllr Ayles to speak to the Clerk

Cllr Ayles



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- 9**
- CORRESPONDENCE RECEIVED (*Circulated prior to meeting*)**
- 9.1.** The clerk has received a request to add the PC's name to a petition to improve investigations into causes of suicide. It was agreed unanimously that whilst Cllrs as individuals may support the petition, it would be inappropriate for the PC to be involved.
- 9.2.** Designation of the proposed area for Emberton Village Neighbourhood Plan had been circulated for comment. As Castlethorpe has no common boundaries with Emberton it was agreed that no comments were required
- 9.3.** Stony Stratford Neighbourhood Plan final version had been circulated for comment. As Castlethorpe has no common boundaries with Stony Stratford it was agreed that no comments were required.
- 10**
- ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 10.1.** Cllr Forgham has a copy of the new road signs and suggested it could be placed in the village hall. He will take it to the next village hall committee meeting for them to decide where to place the sign. **Cllr Forgham**
- 10.2.** Cllr Sweetland informed the meeting that tenders for 33 bus route will be sought in October. Z and S have provided an excellent service and hopefully will continue to do so. Cllr Sweetland will continue to liaise with Stuart Simmons at MK. **Cllr Sweetland**
- 10.3.** The sit on mower needs a service. A quote should be obtained and taken to the finance committee. Note: an amount for servicing the mower has been agreed as part of the budget for next year. A quote has already been received and will be considered at the September meeting. **Cllr Ayles**
- 10.4.** Cllr Ayles will talk to Cllr Markham about the small mower
- 10.5.** Wild life area will be cut this week, weather permitting.
- 10.6.** An extra dog bin has been purchased for the entrance to Castle Field at the rear of the Village Hall. Note: the Clerk has not purchased a bin as yet but has asked AH Contracts to give prices for a bigger bin at Fox Covert Lane with a view to moving the existing bin to the back of the village hall that will be presented to the PC at the September meeting.
- 10.7.** Cllr Stacey has received warning signs for Farm Watch from the police rather than the keep dogs on leads, livestock in field signs as he had requested.
- 10.8.** Cllr Forgham reported that turf has been removed from Castle Field. He will follow this up with Heritage England. **Cllr Forgham**
- 10.9.** Item for next agenda. Lack of parking and a request to future developers for at least two parking spaces per property. **Clerk**
- 11**
- TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS**
- 11.1** It was agreed that there will be no meeting in August. The next General Parish Council meeting will be at 7.30 p.m. on 5th September 2016 in the Village Hall.
There being no further business the meeting closed at 9.00



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Appendix A – Schedule of Reports & File Notes

APPENDIX A1 – Proposed response to Mr Peter Biggers, Examiner for the Castlethorpe Neighbourhood Plan, concerning letter received from Edwards Duthie Solicitors on behalf of the Owners of Gobbey's Field.

1. The Parish Council considered the designation of Local Green Spaces in the pre-submission Draft Neighbourhood Plan very carefully. The arguments are in Annex B of the draft Plan. The Parish Council wanted to legitimise the use of the land, as described in the Annex, by this designation recognising, as with other Local Green Space designations such as Castle Field, the obligation of users to animals kept in the field. Generally, the use of the field is daily and regular and certainly not 'spasmodic'. For example, the village held its biannual Duck Race at the Tove at the beginning of June. Many residents would have made their way to the Race via Gobbey's Field. The Parish Council understands that Gobbey's Field is privately owned land and this is why it wishes to designate it as a Local Green Space in the Plan and this will not affect its current or past agricultural use as grazing land.
2. As a matter of fact, the OS map does show a footpath running diagonally from north west to south east across the field and this was the source of the statement in the Plan. The parish council recognises that the Definitive Map would provide the exact route of the footpath and the diagonal route has been confirmed by the MKC Rights of Way officer. However, again, the fact is that residents will enter the field in the north west corner either from the railway or from the Fishponds and walk down the field to the river and the Parish Council would again like this use to be agreed formally.

As a result, the Parish Council continues to regard the land as meeting S77 of the NPPF for its designation as a Local Green Space and considers that no additional evidence has been put forward in the Owner's letter to indicate otherwise.

3. The Parish Council refutes the allegation that it made no attempt to consult with the land owner in respect of this proposal. It was mindful of the advice of Planning Practice Guidance S37-019 and therefore carried out two public pre-submission consultations of 6 weeks each. The second was necessary because a landowner requested some land be designated for housing (Maltings 2) which the Parish Council accepted. MKC has carried out a third consultation in the form of the 6-week 'publicity' period for the submitted plan. All the consultations were widely publicised and the response from two other landowners is evidence of the Council effort to consult.

In the case of Gobbey's Field, the Clerk and MKC contacted James Painter at Sherwill Drake Forbes whom we understood to be the agents for the land. The email contained the phrase "I have on record your details as the contact reference for the area of land in Castlethorpe Milton Keynes known as 'Gobbey's Field'. Would you please inform me if this is not now so, in which case the remainder of this email can be ignored."

We now understand that Mr Painter represents the tenant not the owner but he did not respond to us and we had no reason to believe that the owner was not aware of the three public consultations. Since receipt of the letter, we have again attempted to identify the agent for the owner and we have been told that Mr Painter actually represents both the owner and the tenant. We have no way of verifying this further.

The Parish Council considered the correspondence in its Monthly Meeting on 4th July and confirmed its desire to designate the field as Local Green Space.

Philip Ayles
Chairman, Castlethorpe Parish Council