

# CASTLETHORPE PARISH COUNCIL

Parish Council General Meeting to be held on Monday 6<sup>th</sup> June 2016 at 7.30 p.m

## AGENDA

Dear Parishioners

A General Meeting of Castlethorpe Parish Council will be held, on the above date & time, in the Village Hall, when the business set out below will be transacted. The meeting will be preceded by an Open Forum (15 minutes if necessary)

Steve Bradbury

Clerk to the Parish Council

(01908 337928 or clerk.castlethorpe@gmail.com)

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 3 TO APPROVE MINUTES OF THE LAST MEETINGS**
  - 3.1. To agree the minutes of the Annual General Meeting of the 9<sup>th</sup> May as a true record.
- 4 TO RECEIVE REPORTS.**
  - 4.1. Clerks Report & Review of Actions. *(to be circulated prior to meeting)*
  - 4.2. File Note: Record of conversation(s) between Cllr Ayles and Thames Valley Police about recent burglaries and potential implementation of an Automatic Number Plate Reader (ANPR) camera *(see Appendix A2)*
- 5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**
  - 5.1. **16/01158/FUL** Erection of first floor rear extension to & **16/01159/FUL** Listed building consent for 11 School Lane Castlethorpe and alteration to fenestration to adjoining property 16 North Street.
- 6 TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS**
  - 6.1. **15/02656/CONS** - Development of club and community training centre at Manor Farm Cosgrove (invitation for comments from Northants CC). **Current status 'registered'**.
  - 6.2. **16/00929/FUL** Demolition of existing two storey rear extension and existing single storey extension and erection of part two storey and part single storey rear extension 3 Bullington End Road Castlethorpe **Application withdrawn**
  - 6.3. **16/00931/FUL** Prior notification for a proposed single storey rear extension measuring 5.1 metres from the rear wall of the original dwelling with a maximum ridge height of 3.7 metres and maximum eaves height of 2.7 metres 5 Hanslope Road Castlethorpe **Prior Approval Not Required**
  - 6.4. **16/01013/FUL** Erection of timber outbuilding for use in association with existing dwelling, and ancillary works (Resubmission of 15/03108/FUL) Mulberry House 5 Lodge Farm Court Castlethorpe. **Current status 'registered'**.
- 7 TO CONSIDER RESOLUTIONS**
  - 7.1. To consider recommending a name for the Station Yard housing development (Cllr Forgham)
  - 7.2. To consider request from Ministry of Defence to fly an 'Armed Forces Day' flag (cost £10) for 1 week commencing 20<sup>th</sup> June *(circulated prior to meeting)*
  - 7.3. To agree a response to the MKC SaferMK Safer Neighbourhoods survey *(circulated prior to meeting)*
  - 7.4. To put up TVP Countryside Code yellow notices at each entrance to Castle field (Cllr Hinds).
  - 7.5. To comment on the South Northamptonshire Local Plan Part 2A Options Consultation Document *(details circulated prior to meeting)*
  - 7.6. To further consider recommendation from new groundsman to purchase a hand mower for the wild life area and the banks by the tennis courts (Cllr Stacey)
  - 7.7. To consider & agree to a public excluded part 2 of the meeting to discuss matters in accordance with Section 100(A) (4) of the Local Government Act 1972, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Act
- 8 TO CONSIDER FINANCIAL MATTERS**
  - 8.1. To approve the RFO payments schedule. *(circulated prior to meeting)*
- 9 CORRESPONDENCE RECEIVED (Circulated prior to meeting)**
  - 9.1. None

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- 10 **ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)**
- 11 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS/EVENTS**
- 11.1 Next General Parish Council meeting 4<sup>th</sup> July 2016 at 7.30 p.m.
- 11.2 Conference on Emergency Planning and Response Friday 17<sup>th</sup> June at Oldbrook

### Part 2

- 12 **TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below**
- 13 **TO CONSIDER RESOLUTIONS**
- 13.1 To approve transfer of contract for village handyman responsibilities to Village Hall caretaker

## Appendix A – Schedule of Reports & File Notes

### 1. Clerk's Report (item 4.1)

To be circulated prior to meeting

- 2. File Note: Record of conversation(s) between Cllr Ayles and Thames Valley Police about recent burglaries and potential implementation of an Automatic Number Plate Reader (ANPR) camera

Following two further attempted burglaries after the two earlier in the year and the four last year, I have spoken again to Sgt Andy Paulden at Newport Pagnell.

Andy repeats the previous advice on reporting suspicious behaviour on the 101 number and advises that there is increased patrolling in the village including in unmarked vehicles.

However, following some local discussions, I asked Andy about the possibility of the parish council acquiring ANPR cameras in the village. We know these are used (or at least the signage is erected!) in some of the Northamptonshire villages and I personally know that it caused a dramatic crime reduction in a Derbyshire village. Andy undertook to investigate and has now come back to me.

The cost of an ANPR camera is £6,200. It has to be owned by TVP but the parish council would have to pay for it as Castlethorpe won't qualify for an ANPR out of TVP funds. Andy has already been out to the village and identified Station Rd as an appropriate location as the perpetrators are believed to be out-of-area coming in to burgle and then leaving. TVP have a command centre which would flag up suspicious vehicles.

The camera is mounted on a lamp post and takes its electricity supply from that but communications with the command centre are wireless. There are no running costs. We would however need MKC agreement to mount the ANPR on their lamp post and use their power but we can liaise with Andy on how MKC are approached.

Andy is going to talk to Hanslope Parish Council to see if they would be interested which would help us as that is the other out-of-area route. However, the Information Commissioner has some strict guidelines on placement of cameras so, quiet apart from the cost, we couldn't deploy probably more than the one.

I have copied Andy in to ensure I have the conversation recorded accurately.

My suggestion is that you attach this as a Report to the June Parish Council meeting. Unfortunately, as you know John and I are away for that meeting but we are back for the July meeting. Given this is a large sum to fund from our reserves, it might be as well to have a month for councillors to consider whether they would support such an expenditure so I suggest Report at June and Decision in July.

The June meeting might also support a PPF application to share the cost. It might be worth taking Andrew's advice on whether we are asking too much with our Conservation Area proposal as well in which case we should stick with the Conservation Area Project..

Regards

*Phil*