

CASTLETHORPE PARISH COUNCIL

Minutes of a Parish Council General Meeting held Monday 2nd March 2015 at 7.30 p.m. in the Village Hall

PRESENT: Councillors Ayles, Stacey, Hinds, Keane, Markham & Sweetland. The Clerk Mr S Bradbury, Ward Cllr Geary and two members of the public were also in attendance.

There was no requirement for a public session so the meeting commenced at 7.30:

		ACTION
1	APOLOGIES FOR ABSENCE	
1.1	None. Cllr Present-Collins has had to resign as a condition of a new job that he has taken up. As the resignation fell within 6 months of an election it could be and was reluctantly accepted with immediate effect. Given the timing there is no need to fill the vacancy by secondment but Cllr Ayles asked the Cllrs whether they would want to do so. It was unanimously agreed to await the forthcoming elections. Cllr Ayles commended the excellent work that Cllr Present-Collins had done as a parish councillor and asked for his thanks to go on record. This was agreed by all.	
2	DECLARATIONS OF INTEREST by Councillors in any agenda items below	
2.1	None.	
3	APPROVE MINUTES OF THE LAST MEETING	
3.1	The minutes of the general meeting on the 2 nd February 2015 were proposed by Cllr Sweetland, seconded Cllr Keane and agreed unanimously.	
4	TO RECEIVE REPORTS	
4.1.	Clerks Report & Review of Actions. (see Appendix A1). Matters arising:	
4.1.1.	Item 1 – Cllr Sweetland reported that the lamp that was hanging off at Fox Covert Lane had been taken down but not replaced	
4.1.2.	Item 2 – Sports Ground business rates: The Clerk had asked for the Valuation Office to treat the football pitch as ‘recreational ground’ which would have brought the overall valuation down below the ceiling that would allow rate relief on the Village Hall. They refused the request. A meeting now needs to be arranged with the sports teams as a matter of urgency.	Clerk
4.1.3.	Item 3 – Paddock Close: The Clerk had been in touch with first Carington Estates and then the developers and had been told that the maintenance of the two plots at the end of Paddock Close would be the responsibility of a management company that had been set up. He had been given their details and they will be contacted before the next meeting.	Clerk
4.1.4.	Item 6: Village Hall bell tower: It was agreed that the Clerk should put a deadline of mid-March on the provision of references and confirmation of insurance cover from the chosen supplier.	
4.1.5.	Item 11: Additional Notice Board: It was agreed that the handyman should be asked first to erect the board. Cllr Markham said that he could provide the posts. Clerk to arrange with handyman.	Clerk
4.1.6.	Item 14 – Village Hall curtains: Cllr Sweetland said that the Cllrs should physically see the curtains before giving permission for them to be hung. She will arrange for this to happen before the next meeting.	Cllr Sweetland
4.1.7.	Item 9 – Drains at Bullington End Road: Cllrs Markham and Green have met with residents and confirmed that the problem has been ongoing for many years and particularly since the development of Foxcovert Lane. The developers of that site had gone into liquidation so the NHBC had replaced the pump but the new unit was not fit for purpose. Cllr Green has said that she will take the matter forwards with Environmental Health. Since the development of Paddock Close, residents of South Street had also been getting bad smells. This is an entirely different problem albeit of the same type. Clerk to ensure that Cllr Green is aware.	Cllr Green
4.1.8.	Item 19 – Village Entrances: Cllr Ayles reminded the meeting that the parish council has made a decision on the fencing to be used but the signage has not yet been agreed. Cllr Sweetland will work with the Open Gardens Committee on defining a way forward and will also in Cllr	Clerk Cllr Sweetland

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Presant-Collins' absence contact MKC Highways to get recommendations on the logistics of getting the fencing erected – Cllr Ayles to provide contact details..

- 4.1.9. Item 20 – Carington Arms: the owner had a surveyor examine the structure of the building and he had found nothing wrong with the main building that presented a risk to the public. He had offered to send a copy of the surveyor's report which the Clerk had accepted. The surveyor did convey the need to reinforce a wall in one of the outbuildings and that will be attended to. Cllr Keane will further discuss the matter with the Heritage Officer at MKC.

Cllr Keane

- 4.1.10. Item 21 – the plot of land by the railway footbridge has been restored to its former condition by MKC

4.2. Neighbourhood Plan report (see appendix A2).

- 4.2.1. No matters arising

4.3. FILE NOTE: MKC Flood Alleviation Scheme project report (see appendix A3)

- 4.3.1. Cllr Ayles reported that work had been agreed on providing the second bund at Littlewood Farm and would start next week. Construction of a further bund at Leamington Farm is also being considered.

4.4. FILE NOTE - BMKALC Meeting 4th February (See Appendix A4)

- 4.4.1. No matters arising

4.5. FILE NOTE – Feasibility study into potential initiatives to generate additional income from sports pavilion (See Appendix A5)

- 4.5.1. The Clerk asked whether the parish council would approve the principle in investing money to bring the cricket pavilion up to standard necessary to host meetings and conferences. This principle was agreed by all.

4.6. File Note NAG – February 2015 (See Appendix A6)

- 4.6.1. Hanslope PC have asked for one of the two Speed Indication Devices (SIDs) for them to keep hold of leaving the other one with ourselves. Cllr Ayles has asked MKC for a second battery charger and data collector.

- 4.6.2. PC Andy Perry is retiring early in June. Cllr Ayles suggested donating money for a leaving gift; the Clerk had asked Hanslope and Haversham PCs whether they would do likewise. There were no objections.

4.7. File Note Open Gardens (See Appendix A7)

- 4.7.1. No matters arising

4.8. File Note Landscaping February 2015-02-25 (See Appendix A8)

- 4.8.1. Cllr Ayles thanked Cllr Sweetland for persevering with the hedge at Thrupp Close.

- 4.8.2. The hedge between Castle Field and 11 North Street had now been cut

- 4.8.3. Cllr Markham asked whether the hedge at the back of the bungalows next to the Village Hall up to the church was the responsibility of MKC. Cllr Sweetland to check.

Cllr Sweetland

5 TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)

- 5.1. None

- 6** 6.1. **14/01341/FUL** First floor rear extension and change of use of agricultural land to garden land (part retrospective) 20 Lodge Farm Court Castlethorpe – still pending consideration. No reason for delay apparent. No further comment
- 6.2. **14/01928/FUL** - Conversion of a 4 bed bungalow into 2x 2 bed bungalows, including 2x single storey front extensions 19 South Street – application has been withdrawn following an email received from applicant by MKC on 30/1/15. No further comment
- 6.3. **14/02760/FUL** - Application for a further 15 x static holiday caravans to remain on site throughout the year (associated application 14/01775/FUL) Cosgrove Lodge Park – application permitted. No further comment

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- 6.4. **15/00108/FUL** Ground mounted solar park with a rated output of approx. 750KW Land Adj To Lodge Farm House Wolverton Road Castlethorpe – pending consideration. An MKC Archaeological Officer has objected on the grounds that a geophysical survey has identified what seems to be very significant archaeological remains buried on the site. The applicant has responded suggesting a planning condition and asked for a meet with the Officer. No further comment.
- 7**
- 7.1.** Ringway, the MKC Highways contractor, have invited applications for (free of charge) help with community projects. It was agreed that the following requests should be made (in order of priority):
1. Improve surface of path from South Street to the railway foot bridge
 2. Re-do the Village Hall drainage to a soak away area at the rear of the Hall
- Clerk to make applications
- 7.2.** It was agreed to defer any decision on the future structure of the Village Hall committee until after their AGM when the current Chair is expected to resign. Cllr Ayles & Sweetland will bring a draft of the committee’s Terms of Reference to the May meeting.
- 7.3.** The Clerk had advised that as the handyman is still in post as Chair of the Village Hall Committee that any jobs that he undertake be approved by the parish council first. A list of jobs was drawn up and circulated to Cllrs before the meeting - see Appendix 8. It was agreed that the first five items are straightforward and should be approved. The provision of shelving was also approved up to a maximum cost of £100 including material and labour (all proposed Cllr Sweetland, seconded Cllr Keane & agreed unanimously). Cllr Markham advised that Costco had inexpensive shelving available. The provision of extra storage is deferred until the users groups have reviewed their current arrangements – Cllr Sweetland to arrange.
- 7.4.** Cllr Markham reported that an excessive amount of heavy vehicles are using Bullington End Road to approach Hanslope Park every morning from 6.30 a.m. Cllr Ayles said that it has been mentioned in the past that Hanslope Park should put a traffic management plan in place. Cllr Geary said that there is a planning application in for a new unit and suggested that the Clerk should request that a traffic management plan be put in place for this. Agreed by all. It would be difficult to enforce a plan for current work if the contractors did not want such a control in place, but it was agreed that the Clerk should find a contact at Hanslope Park and request a meeting to discuss the situation.
- 8**
- 8.1.** The Open Gardens Committee had given the parish council a donation of £1500 and have now asked as the money remains unspent whether they can have it back to spend on specific projects. Cllr Sweetland proposed that the money be returned, seconded by Cllr Hinds and agreed unanimously.
- 8.2.** The RFO Payments Schedule was proposed by Cllr Ayles, seconded by Cllr Keane and agreed unanimously.

Clerk

Clerk

Cllr Sweetland

Clerk

Clerk

Payee	Description	Invoice	Amount
S Bradbury	Salary Feb 2015	per pay slip	£522.08
S Bradbury	Refund purchase Groundsman equipment	per attached receipt	
F.Price	Feb 2015 invoice cleaning	per attached invoice	£216.00
J.Foakes	SID re-siting Feb 2015	per attached invoice	£15.00
J.Foakes	Replacement bulb VH	per attached invoice	£3.95

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d.Hinds	Refund purchase of ladder for SID relocations	per attached receipt	£81.61
Hartwell Safety Services	Unerpayment of previous invoice	per attached email	
R I Lever	Fit 2 x bench seats & remove old benches	per attached invoice	£150.00
R I Lever	Removal of tree	per attached invoice	£60.00
Flogas	Standing charge	per attached invoice 1214859	£23.76
Open Gardens	Refund of donation	per item 8.1.	£1,500.00
Grand Total			£2,572.40

Anglian Water	Water rates VH - Feb DD	107789257	£102.09
Anglian Water	Water rates SG - Feb DD	104822424	£85.20
E.ON	gas VH - Feb DD	89208742670	£112.00
E.ON	elec VH - Feb DD	415172577000	£74.20

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CORRESPONDENCE RECEIVED

- 9.1. An email has been received from the 2015 'Best Kept Village Competition' inviting entries. Cllr Sweetland suggested that an entry be submitted; judging will take place at about the time of Open Gardens. There will be a fee of £20. All agreed to enter the competition. Clerk to obtain entry form.

Clerk

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ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)

- 10.1. A villager has offered a 3 feet baby oak tree. Cllr Markham suggested that it could replace a dead tree in Castle Field. It was agreed that Cllr Markham arrange for the tree to be collected and planted, engaging a tradesman to plant it if necessary.
- 10.2. Cllr Sweetland had potted the trees that were received from Woodland Trust and will leave them for a year. Clerk to forward associated information to Cllr Sweetland..
- 10.3. Cllr Markham said that the Bowls Club are having problems getting to their cupboard. Cllr Sweetland to consider when reviewing current storage with the users groups (see 7.3)
- 10.4. Cllr Markham said that the grass verge outside 1 Wolverton Road will be repaired when re-building work is complete.
- 10.5. It was agreed that the Clerk write to Northants CC about the state of the road by the Navigation and also to contact the owners of the pub to ask them to also make a complaint.

Cllr Markham

Clerk

Cllr Sweetland

Clerk

11

TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS

- 11.1 Next General Parish Council meeting 13th April 2015 at 7.30 p.m. It was agreed that the Clerk & Cllr Sweetland attend the Community Impact Bucks Community Buildings Forum at Winslow on 26th March at a cost of £10 per head

There being no further business to discuss part 1 of the meeting closed at 9.38

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Appendix A – Schedule of Reports & File Notes

APPENDIX A1 – CLERK’S REPORT 2/3/2015

1. Lamp posts at Paddock Close: The lamp where the encasement became dislodged from the lamp posts has been attended to. The contractors for MKC, Aylesbury Main, are looking into future support for these units. Cllr Sweetland will continue to monitor the situation.
2. Rates: The Clerk has contacted the Valuation Office in an attempt to get the football pitch re-classified as a recreation area thus reducing by £200 the rateable value. That would have taken the overall amount to below £2600 (this being the amount above which the small business rate relief for the Village Hall is lost). They have just come back and refused the request. Position to be discussed with sports teams.
3. Paddock Close: Carington Estates have responded to a letter saying that the two plots of land at the entrance to Paddock Close are the responsibility of the developers, Rivar Ltd. and will fall under the remit of a management company to be set up by them. Rivar have arranged for the main drain from the swale to be un-blocked. They have been asked to facilitate a meeting with the parish council and the agents of the management company as soon as they are appointed to discuss ongoing landscaping.
4. Highways Projects: Still awaiting to hear outcome of the five applications made for the Highways Capital projects in their 2015/16 programme.
5. Extra parking spaces – village centre: still no progress on this matter. MKC need to talk to the Station Yard owner/developer.
6. VH bell tower: Messrs MAE of Deanshanger were chosen to do the work. They have been requested to provide two references and have said that they are happy to do so and have been asked to do the work either at Easter or the subsequent half term holiday. Awaiting their reply.
7. Tennis court lights: another two contacts have not been back in touch. One quote has been received.
8. Football Pavillion: No further progress on covering the football pavilion floor. Clerk has asked tradesman to replace the padding around an air vent that had been ‘eaten away’. Sports Ground Committee still to consider the possibility that water may be getting in by blowing through the a gap in the badly fitting front door
9. Drains at Bullington End Road: Cllr Markham has met with Ward Cllr Green and the matter is being taken forward
10. Village Hall ‘kissing gate’: Clerk has forwarded details of the MKC contact to order the gate to Cllr Stacey and he will now make the contact and get the gate fitted – Carried forward
11. Additional Notice Boards: Clerk has received the notice board and has it in his garage. Still to arrange with a tradesman to fit it.
12. Sports Ground Committee Meeting needed urgently. Despite reminders British Gas have still not come back with a bill for the electricity usage at the sports ground, without which the Clerk cannot put together a financial profile that is needed to form the basis for discussion about ongoing finances. They had given a resolution date of 27 February but this has now passed.
13. Electrical contractor was unable to turn up to give a quote for the lights at the sports ground – carried forward
14. The chairman of the Village Hall Committee has got a quote for fireproofing curtains at the Village Hall and is prepared to pay for this from Open Gardens funds. Item to go on next month’s agenda for parish council’s approval.

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15. Cllr Ayles has been in touch with the Lodge Farm business park owner about looking into including panels on the public buildings as part of the project he is undertaking to erect a solar panel farm – carried forward.
 16. The Youth Club are keen that the basketball hoops be fitted at the tennis courts. Action with Cllr Stacey
 17. Cllr Hinds will take on arranging quotes for additional safety equipment at the Village Hall & sports ground. Clerk to arrange a hand over.
 18. Thrupp Close hedge: Cllr Sweetland has contacted Euan Darling at MKC who has confirmed with Land Registry that the hedge is not owned by MKC. He has said that he will contact the owners and issue an encroachment notice as the hedge is overgrowing the footpath.
 19. Village entrances: Cllr Presant-Collins has now resigned so someone needs to take over the work he was doing on the fencing. Outstanding actions were for him to contact MKC to get recommended fencing approved and Cllr Sweetland to contact Open Gardens about providing funding.
 20. The Clerk had written to the owner of the Carington Arms pointing out the risk of falling masonry. He had phoned the Clerk in response and had said that he will have a safety expert look at it and respond accordingly.
 21. It is not known whether Cllr Presant-Collins had contacted MKC to restore the plot of land near the railway bridge following its use to park heavy plant during the village centre work.
- No progress on outstanding actions:
- o No progress on creating a new account for MKC fault logging
 - o Village walkabout to be written up and rationalised against previous fault list.
 - o Purchase of Sage accounting software awaiting clerk to establish a 'clean point' with finances
 - o Review MKC fault list inc. state of Sustrans cycle track
 - o Still to appeal against the MKC reply to the objections raised by the parish council to planning application 14/01199 for change of use of land at 21 Lodge Farm Court that were not been taken forward.
 - o Still no progress on getting further quotes to re-route the Village Hall side drainpipe.
 - o Clerk still to give Cllr Sweetland details to open two further Lloyds bank accounts to have the s.106 Planning Gain transferred into

Steve Bradbury
2/3/15

APPENDIX A2 – NEIGHBOURHOOD PLAN REPORT 2/2/2015

- The remainder of the project will be driven from a 'visioning meeting' that has been arranged for 7.00 p.m. on Wednesday 11th March

Steve Bradbury 2/3/15

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Appendix A3- Flood Alleviation Project Highlight Report

Project Name & Code	Milton Keynes Flood Alleviation Project
Project Sponsor	Andy Dickinson (Milton Keynes Council)
Project Manager	Kate Davidson (Milton Keynes Council)
Project objective in a sentence	To reduce the risk of flooding in the rural areas of Milton Keynes and the consequential damage to homes, by installing flood attenuation systems that work in conjunction with the existing drainage network to appropriately distribute excess rain water.
Reporting Period	January 2015

Overall RAG Rating and supporting statement

Overall Current RAG rating	Amber / Red
Previous RAG rating	Amber / Red

RAG Definition	
Green	All key criteria (Time, Cost, Scope and Benefits) will be achieved. Risks are being managed
Amber / Green	One of the key criteria cannot be delivered within tolerance; project risks are being managed
Amber / Red	Two or Three of the key criteria cannot be delivered within tolerance. Risks need to be escalated
Red	All four key criteria cannot be delivered without further significant intervention (Consider whether the project should continue). Risks need to be escalated.

RAG Supporting Statement:

Littlewood Farm (Tathall End)

Planning conditions for Littlewood Farm have now been released and the Internal Drainage Board has confirmed consent for the works.

The construction of the bund will commence on Friday 6 March. From this date the works will take approximately 3 ½ weeks. There has been a 4 day delay to the scheduled start date due to the availability of temporary road panels that will be placed along the access route to ensure the safe delivery of supplies to the construction site, and to minimise the damage to the arable fields on Littlewood Farm.

Provisions are being made to protect badgers living within the vicinity of the Littlewood Farm construction site. This includes additional fencing, and leaving vegetation in situ until later in the year.

Flood Alleviation Scheme 3 (Tathall End)

A survey of the watercourse in Tathall End has been started and this is due for completion before the end of March, subject to access being provided by nearby landowners.

The results of this survey will inform the hydraulic model developed for the area that will form the proposals for the third flood alleviation scheme for the area.

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Footbridge (Tathall End)

At the request of local representatives, the footbridge that runs over the watercourse between Pilgrims Cottage and The Old Greyhound Cottage will no longer be replaced. Instead, an application will be submitted to divert or extinguish the Right of Way that runs across it. If successful, this means that the footbridge, and its foundations, can be removed completely.

Devils Dip

Discussions are currently underway between the Council and its Highways Contractor (Ringway) to make improvements to the drainage system at Devils Dip.

There are two proposed options currently being considered. The first is to replace the drainage pipe that runs under the road with a wider diameter pipe that will allow for a higher capacity of water flow. The second option is to install a flood attenuation bund to the north of Devils Dip to slowly hold water back from the junction and enable the existing pipework to cope with a lower capacity water flow.

Costs are being collated and discussions with landowners are being initiated.

Milestones & Schedule:

Key Milestones	Baseline	Forecast	Actual
Construction of flood attenuation bund at Ram Alley, Stoke Goldington	Sep 14	Sep 14	Sep 14
Construction of a flood alleviation bund at Yew Tree Farm, Tathall End (scheme 1)	Sep 14	Oct 14	Nov 14
Construction of a flood alleviation bund at Littlewood Farm, Tathall End (scheme 2)	Sep 14	Apr 15	Mar 15
Construction of flood alleviation measure in the vicinity of the bridleway (scheme 3)	Sep 14	Oct 15	
Removal of the Right of Way footbridge over the watercourse near The Greyhound, Tathall End	Dec 14	Dec 14	Apr 15
Improvements to the drainage at Devils Dip	Sep 15	Sep 15	

Activities achieved during last period

- Planning conditions discharged for Littlewood Farm Flood Attenuation bund
- IDB consent awarded for Littlewood Farm Flood Attenuation bund
- Access agreed with landowner for the construction of Littlewood Farm Flood Attenuation bund
- Prestart Badger survey undertaken on 25 February at Littlewood Farm and measures for protecting badgers made to the Council, to be implemented during construction
- Serco Landscaping department completed vegetation clearance of Littlewood Farm bund area on 25 February
- Watercourse surveys started in Tathall End, as part of Scheme 3 Flood Attenuation design and modelling.

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Activities planned for next period

- Construction of Littlewood Farm Flood Alleviation bund
- Completion of watercourse surveys in Tathall End
- Further development of plans for improvements to Devils Dip drainage
- Start of application to extinguish / divert Right of Way in Tathall End, and possible removal of closed footbridge

Risks and Issues

Description of risk & consequence	Action required
High rainfall within the Tathall End area could make conditions difficult for construction of the Littlewood Farm bund.	Temporary road panels to be used to provide a track from the access point on Yew Tree Farm to the bund area on Littlewood Farm.
Presence of badgers could delay the works on Littlewood Farm.	Fencing to be installed around the bund zone to reduce the risk of badgers entering the site.
Construction of the Littlewood Farm bund could be delayed by archaeological issues.	Archaeologist will be present on the first day of construction and on the day when the top soil is stripped back by the excavator.
Application to divert / extinguish the Right of Way in Tathall End could be unsuccessful.	If necessary the Council will replace the footbridge.
Watercourse surveys could be delayed by landowners in Tathall End.	Council to work with landowners and land agents to secure access ASAP.

Description of Issue & impact	Action required
Footbridge condition determined by engineer as poor.	Right of Way to be diverted / extinguished and footbridge to be removed.
The third flood alleviation scheme for Tathall End is to be re-modelled by flood consultant WSP. After more detailed surveying it was determined that a bund on the bridleway may not be effective at holding water off the main road.	WSP require more time to carry out a detailed baseline assessment, procure topographical survey information, analyse the existing hydraulic restrictions and profile flows through Tathall End and downstream.
Access to Tathall End flood alleviation construction sites not yet agreed by all landowners.	Council to pursue access via land agents and if necessary take legal action.
Planning permission for Littlewood Farm ends on 18 April 2015.	The Council must ensure that the works are programmed to start before this date.

Are Changes or Decisions required?

None at present

Benefits

Target Benefit	Current Status (e.g. not achievable/ change to the target required/ on track)
To reduce the risk of flooding and the consequential damage to the homes of citizens of the Borough of Milton Keynes.	Achievable

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To reduce the risk of flooding to the highways within the Borough of Milton Keynes that provides access for the emergency services.	Achievable
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Appendix A4 - FILE NOTE - BMKALC Meeting 4th February (item 4.4)

- This was the Annual Meeting and Sandy Saunders (South Bucks) was elected Chair and Phil Ayles elected Vice Chair
- There has been some considerable discussion whether BMKALC should become a limited company (as some other CALCs have done) to protect itself against any claims which could ultimately be the liability of Executive Committee members. On the other hand, BMKALC has parish council style insurance which may make the cost (and time commitment) of incorporation unnecessary. The Chair and Vice Chair were tasked to investigate and report back.
- A major objective is to get training programmes in place for new councillors after the general elections in May which affect most parishes.

Philip Ayles
25/2/15

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Appendix A5 Feasibility study into potential initiatives to generate additional income from sports pavilion (item 4.5)

- Cllr Sweetland & the Clerk have met with a business consultant provided free of charge by Community Impact Bucks
- Following a preliminary look at expanding the use of the Village Hall it has been agreed that it will be more worthwhile to concentrate efforts on the cricket pavilion
- Given ongoing occasional use of the pavilion by the cricket club, several options to hire out mid to long term have been rejected
- Agreement reached that the two opportunities lie in hiring out to business as a small conference centre/meeting room and to the public for smaller parties/events
- It has been decided to look at the business opportunities first:
- Need to establish
 - who are our competitors
 - what do they offer
 - what do they charge
 - where do they advertise
- Once we have this information then we can devise a plan of
 - how we can also offer this even if it is at a much smaller scale.
 - What do we think we need to have to get small businesses using the SH for business meetings:
- Need to be prepared for 'up front' costs such as
 - Internet access (internet with WIFI in my opinion is a prerequisite and a must)
 - NOBO Board for drawing on
 - Projector screen and projector (not sure if the big companies offer projector and projector screen but if we are going to entice businesses to use us, then we need to offer something extra)
 - Improved tea and coffee facilities

We would ask that the parish council provides approval (in principle) to keep investigating along these lines

Geraldine Sweetland
Steve Bradbury

25/2/2015

Appendix A6 - File Note NAG

I attended this meeting as no other councillor was available.

Report on SID's

The SIDs are proving very popular. There has been another training session. Haversham are keen to be involved but do not at present have a team to help place and remove the equipment.

AP gave a brief outline of the progress and indicated that eventually there will be no need for speed checks as all the relevant information can be obtained from the SID. The police will continue to do random speed checks, stop and give tickets. AP had no knowledge of the house burglary in Castlethorpe during the Christmas period.

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Following PA's request for extra brackets DC has obtained two more.

It was agreed that Castlethorpe and Hanslope should each have a SID(DH to arrange for one SID to be taken to Hanslope) should for any reason a PC need to have use of two SIDs PCs should liaise.

When carrying out speed checks in 30 mph areas yellow vests must be worn. In 40mph areas yellow jackets must be worn.

Parking in South Street Castlethorpe was raised by JS. A small truck and two white vans are being frequently parked outside Maltings Farm facing the wrong way. AP will arrange for a PCSO to speak to the owner.

Andy Perry is retiring in early June and DC hopes to arrange a farewell party. It was suggested the three PCs should be asked to make a donation towards his retirement present in recognition of his support for the villages over many years.

Date of next meeting Tuesday 26th May at Haversham.

Geraldine Sweetland

25/2/15

Appendix A7 - File Note Open Gardens

- The Open Gardens will take place on the weekend of 20th/21st June.
- I have contacted MK regarding grass cutting the week before.
- Following a misunderstanding regarding a cheque sent to the clerk as a contribution towards Village Hall equipment, it was agreed at the last Open Gardens meeting that a request should be made to the Parish Council for the return of these funds.
- When the Village Hall decides how they would like to spend this money Open Gardens will look favourably on their requests. In the future Open Gardens would like to spend a larger proportion of their funds on improvement to the village environ.
- Regarding present funds, approximately £1500, they would like to spend this on more flower planters and seats around the village. Members were particularly keen to help improve the entrances to the village and would like to be involved in further discussions.
- Open Gardens would like to take responsibility for all the troughs around the village and fund the costs of plants.

Geraldine Sweetland

24 /02/2015

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Appendix A8 List of jobs for handyman to do at Castlethorpe Village Hall (to be approved by the parish council – item 7.3)

- Door catch/lock on cubicle in gent's loo needs replacing
- 'Engaged' bolt on one of the ladies loos needs mending/replacing
- Disabled toilet needs larger 'easy' door handle/lock (the old one could be used to fix the gent's loo)
- New bolt needed on left hand door to store room
- Ceiling in corner of kitchen next to the boiler needs looking at. Is there water coming in through the roof here?
- VHC have approved the installation of shelving in the lobby to the left of the kitchen door. I think three shelves could be installed here in solid wood for around £100 including labour
- Storage in the store room needs to be upgraded with an additional larger wall cupboard and storage where the spare chairs used to be kept. I think deep shelving Dexion style may be the answer here but we need to ask user groups what they want.