

CASTLETHORPE PARISH COUNCIL

Minutes of a Parish Council General Meeting held Monday 1st September 2014 at 7.3p.m. in the Village Hall

PRESENT: Councillors Ayles, Hinds, Keane, Stacey, Presant-Collins, & Sweetland. The Clerk Mr S Bradbury, Ward Cllr Jeanette Green and one member of the public were also in attendance.

The matter of the Carrington Arms and the Station Yard development was raised. Planning permission had been granted but there was an issue with former land owners Network Rail that needed to be resolved. The developer is nearing the final stages of a development at Lavendon and he reportedly intends to start work at Castlethorpe on completion (subject to resolution of earlier mentioned issue)

There being no further matters the meeting proper started at 7.36.

		ACTION
1	APOLOGIES FOR ABSENCE	
1.1	Cllr Markham - reason work.	
2	DECLARATIONS OF INTEREST by Councillors in any agenda items below	
2.1	Cllrs Stacey declared a personal interest in items 5.2, 6.2 & 6.5. Cllr Presant-Collins declared a pecuniary interest in item 5.2.	
3	APPROVE MINUTES OF THE LAST MEETING	
3.1	The minutes of the general meeting on the 7 th July were proposed by Cllr Sweetland, seconded Cllr Presant-Collins and agreed unanimously.	
4	TO RECEIVE REPORTS	
4.1.	Clerks Report & Review of Actions. (see Appendix A1). Matters arising:	
4.1.1.	The Cllrs all agreed that they were most concerned that MKC did not pick up and act on the objections raised by the parish council to planning application 14/01199 for change of use of land at 21 Lodge Farm Court. The Clerk had sent the comments to the planning enquiries email address but they had not been considered. It was agreed that this was a serious error in process and that the Clerk should write to David Hackforth at MKC cc'ed to Carole Mills and Jeanette Green asking for an explanation of what went wrong, an assurance about future comments being taken into account and to take forward the two objections made that should still be enforceable. The Clerk to also ask if there are any planning regulations regarding fencing adjoining agricultural land.	Clerk
4.1.2.	It was thought that the swale area and the fenced off area opposite at the entrance to Paddock Close is still owned by Carrington's Estates. The Clerk had written to MKC asking that the sale area be left in a good state before the developers clear the site. Again a reply had not been received. Clerk to expand letter of complaint accordingly.	Clerk
4.1.3.	It was agreed that there is no point in contesting the football club's stance on withholding £60 of the annual fee and that the situation should be reviewed when the fees are next considered.	Clerk
4.1.4.	It was agreed that the Clerk should keep an eye on the height of the grass at the sports ground and if necessary he should ask the Cricket Club or previous groundsman to cut the two sports pitches.	Clerk
4.1.5.	The bench at The Chequers had not been renovated/repared with all of the others. Furthermore there is a bench by the war memorial that needs attention. Clerk to put an item on next agenda	Clerk
4.2.	Neighbourhood Plan report (see appendix A2).	
4.2.1.	There will be a hard copy of the questionnaire delivered to every house along with the newsletter on the weekend of September 12 th /13 th . They are to be completed on-line, or returned to a drop-box in the shop, to the Clerk or to any Cllr.	
4.3.	Village centre update	
4.3.1.	Cllr Presant-Collins reported that things were progressing. MKC have recommended that an aggregate called 'Tarmac Master Tint' would be better material for the raised table. Cllr Presant-Collins to contact Peter Hubbard at MKC to ensure that the colour is the same as that originally chosen.	Cllr Presant-Collins
4.4.	FILE NOTE – Dips project update (see Appendix A3)	
4.4.1.	Cllr Ayles expressed disappointment that work that had been scheduled to	

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complete in September that had previously been reported as on track has now on the 1st September been put back to November.

4.5. It was agreed unanimously that the File Note about dog fouling was not pertinent to the meeting and should be removed from the agenda.

4.6. **FILE NOTE - Rural West NAG 11th August 2014 (see Appendix A4)**

No matters arising

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TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)

5.1. **14/01421/LBC** - Listed building consent to remove existing cement pointing and replace with lime mortar with brush finish; replacement of a small number of badly weathered stones Castlethorpe Lodge Hanslope Road Castlethorpe – no objections

5.2. **14/01843/EIASCR** Screening opinion request for proposed development of ground mounted photovoltaic solar park installation for the production of electricity that exceeds 0.5Ha Land Adj To Lodge Farm House Wolverton Road Castlethorpe

Cllrs Stacey & Presant-Collins removed to public gallery.

Clerk to arrange an on-site meeting between Cllrs and the applicant for 3rd September a.m. It was agreed that as this application is just a screening option and that it is not thought that the panels could be seen from the road or the cottages that there are no objections at this time.

Cllrs Stacey & Presant-Collins returned to the meeting

6

TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS

6.1. **14/00905/FUL**: Prior notification for a single storey rear extension measuring 4.6 metres from the rear wall of the existing dwelling with a maximum ridge height of 3.65 metres and maximum eaves height of 2.6 metres - 65 Thrupp Close Castlethorpe – prior approval not required. No further comment.

6.2. **13/01925/FUL** Installation of a single wind turbine with a maximum tip height of 67m at Malt Mill Farm Castlethorpe Road Hanslope – still pending consideration.

Cllr Stacey withdrew to public gallery.

Cllr Ayles said that the position that the parish council had previously taken and notified to MKC was one of strong objection in line with that of Hanslope. Since then there had been an amendment to the application to reduce the maximum height of the turbine to 67 metres. There had also been the Barnwell Manor appeal decision and the rejection of the Haversham and Castlethorpe wind turbine applications. It was unanimously agreed that the parish council's view remained unaltered and that a further response should be sent to MKC reiterating the objections of the effect on nearby heritage assets and proximity to nearby dwellings despite the size reduction. Clerk to write to MKC accordingly.

Cllr Stacey re-joined the meeting

6.3 **13/00195/FUL**: Installation of 3 bladed wind turbine (maximum tip height 99.5m), including access, substation and underground cabling at Lodge Farm House Wolverton Road Castlethorpe - Appeal against non-determination dismissed by Planning Inspector. Noted.

6.4. **14/01109/TPO**: Tree preservation order consent for removal of dead wood and torn branches of 6 x Pine trees and to reduce the crown of 1 x Pine tree by 1m, prune by 1m and to remove deadwood and torn branches - 57 Shepperton Close Castlethorpe – Tree Preservation Order consent given. No further comment.

6.5. **14/01277/FUL**: Variation of condition 7 (boundary treatment) attached to application 97/01282/MK 21 Lodge Farm Court Castlethorpe AND **14/01199/FUL**: Change of use from agricultural land to garden land and erection of fencing to enclose (retrospective) 21 Lodge Farm Court Castlethorpe – applications permitted. This matter was covered under item

Clerk

Clerk

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	4.1.1.	
6.6.	14/01332/LBC: Listed building consent to remove existing brick paviors to front entrance path, replace front door and frame, dining room window, paving slabs/tiled floor to dining room and lounge, remove plasterboard covering to dining room stone fireplace, reinstate lime plaster finish to bedroom fireplace, re-wire faulty upstairs sockets and install two new double sockets to each side of fireplace 11 School Lane Castlethorpe – application withdrawn – noted.	
7	TO CONSIDER RESOLUTIONS	
7.1.	<p>The posts for the Speed Indicator Device (SID) should be erected shortly. Cllr Ayles reported that Hanslope parish council pay their caretaker to move the device around the village and suggested that Castlethorpe do the same. It was agreed that this would be a two man job and that the Clerk ask the cleaner/caretaker and the groundsman to undertake these duties at their normal rate of payment.</p> <p>A ladder was handed over with the device but it is too big to move between councils and may also prove unsuitable for moving the SID around the village. It was unanimously agreed that the Clerk purchase an industrial type 2 stepladder at a cost of up to £150 if needs be in either of these eventualities.</p> <p>Clerk to also circulate a draft generic risk assessment for agreement by Cllrs at next meeting.</p>	Clerk
7.2.	<p>Cllr Ayles suggested that a request from Newport Pagnell Town Council to write in support of their letter to MKC in opposition to the MKC stance on not applying the Community Infrastructure Levy be noted but that no further action should be taken. Agreed unanimously.</p>	Clerk
7.3.	<p>MKALC have offered to set up a 'best practice group' along with other councils to pursue effective management of the MKC/Serco landscaping contract for their own areas. It was agreed unanimously that Castlethorpe parish council should play a part in this initiative and that Cllrs Present-Collins and Sweetland should be the representatives. Clerk to write to MKALC accordingly.</p>	Clerk
7.4.	<p>Once again, due to the nature of the government's grant/allowance system, Pre School have not been able to attract children for the Autumn term and had requested a 25% reduction in hire charge for the Village Hall for this term only, as had been agreed last year. The request had been endorsed by the Village Hall committee. Following some discussion It was unanimously agreed that as per last year the fees be reduced by 25% for this year only, the situation to be reviewed again next year if needs be.</p> <p>Clerk to inform Pre School accordingly</p>	Clerk
7.5.	<p>The Village Hall Committee had identified a need to replace the hot water boiler and had identified the make and model that they would like to install. It was unanimously agreed that an amount of £400 including fitting be approved and that Cllrs Hinds & Sweetland would ensure with the Village Hall committee that the device selected will be fit for purpose.</p>	Cllrs Hinds/ Sweetland
7.6.	<p>It had been pointed out that the war memorial is in need of restoration and that some of the letters had come away from the surface. The Clerk had been given the details of a specialist restorer but he had been unable to get an estimate in place in time for the meeting. It was unanimously agreed that given the expert nature of the work and that the restoration should be completed before the remembrance service on 6th November, the Clerk should be authorised to commission the restoration up to a maximum cost of £1,000 with the approval of a majority of Cllrs. Cllr Stacey will liaise with the Church accordingly.</p>	Clerk
7.7.	<p>Following new guidance released by the Local Government Secretary that councils should allow the public to record their meetings, a new (draft) policy on reporting of council meetings had been drafted by the Clerk and circulated prior to the meeting (version Draft 1.0). It was unanimously</p>	Cllr Stacey

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agreed that the policy be adopted with no changes and that section 2k of the Standing Orders should be changed to refer to the policy with regard to the reporting of meetings.

7.8. It was agreed unanimously that the agreed location for humps/raised areas in the village centre design should remain unaltered.

7.9. The Clerk had not been able to source underlay for the football pavilion to the amount agreed. Cllr Stacey will bring a recommendation to the next meeting – Clerk to put item on the agenda.

Cllr Stacey
Clerk

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FINANCIAL MATTERS

8.1 The RFO Payments Schedule had been circulated. The amount for BALC should be paid as it was due regardless of whether the council resigned or not. It was agreed that the amount for the water heater should be increased as per item 7.5. With this one exception the schedule was proposed by Cllr Stacey seconded Cllr Sweetland and agreed unanimously:

Payee	Description	Invoice	Amount	VAT	Sub-Total
S Bradbury	Salary July 2014	per pay slip	£522.08	£0.00	£522.08
S Bradbury	Salary August 2014	per pay slip	£522.08	£0.00	£522.08
S Bradbury	Re-claim purchase of mirror	per att. Receipt	£165.44	£33.09	£198.53
F.Price	July 2014 invoice	per attached invoice 021	£184.00	£0.00	£184.00
F.Price	Aug 2014 invoice	per attached invoice 022	£184.00	£0.00	£184.00
F.Price	Less July 2014 advance of salary in lieu of no meeting August		-£200.00	£0.00	-£200.00
L.Harris	Sports Ground Maintenance July	per attached invoice 006	£171.00	£0.00	£171.00
L.Harris	Sports Ground Maintenance August	per attached invoice 008	£90.00	£0.00	£90.00
GoPak	Village Hall chairs	per attached document no 326025	£4,894.20	£978.84	£5,873.04
BMKALC/NALC	Annual membership	per attached	£133.44	£0.00	£133.44
AH Contracts	Dog bins July plus fit new bin	per attached invoice 7420	£65.00	£13.00	£78.00
J.Oliff	Consultancy - audit	per attached invoice	£80.00	£0.00	£80.00
Hartwell Safety Services	Fire alarm service	per attached invoice INV00204	£50.00	£10.00	£60.00
A.Webster	Repair/restore village benches	per attached invoice	£864.00	£172.80	£1,036.80
P.Homer	Re-surface & seal floor football pavillion per SGC meeting 14/11/13 10.1	awaiting invoice	£1,028.34	£0.00	£1,028.34
P.Homer	Repair gate post sports ground	awaiting invoice	£165.00	£0.00	£165.00
A Tarbet	Re-surface & seal floor football pavillion per SGC meeting 14/11/13 10.1	per attached invoice	£421.66	£0.00	£421.66
A Tarbet	Repair gate post sports ground	per attached invoice	£251.02	£0.00	£251.02

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tbd	To purchase Lincat WMB3F/W wall mounted water heater * as per resolution at 7.5.	per attached copy of web catalogue entry	£338.00	£67.60	£405.60
B.P.Shayler	To fit Lincat WMB3F/W wall mounted water heater subject to resolution 7.5.	per attached estimate	£62.00	£12.00	£74.00
B.P.Shayler	1 x annual boiler service 1 x fix faulty valve in VH boiler	per attached invoice 127	£234.20	£46.84	£281.04
Calbarrie	PAT tests for VH appliances	per attached invoice 78396	£91.73	£18.35	£110.08
Tag Lever	Remove Laurel by war memorial	awaiting work/invoice	£60.00	£0.00	£60.00
Grand Total			£10,349.19	£1,346.92	£11,729.71

- Direct debit information not available at time of meeting

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CORRESPONDENCE RECEIVED

- 9.1. The Royal Air Force Air Cadets have requested a grant to help towards the purchase of a minibus. It was agreed that the request be refused as parish council do not normally give such grants.
- 9.2. Community Impact Bucks have sent a communication about the use of e-cigarettes in public buildings. Cllr Hinds to pass to Village Hall committee for consideration.
- 9.3. An organisation called Streetlife (www.streetlife.com) have written advertising their site and asking for their services to be publicised to the village. No further action agreed.
- 9.4. An email has been received requesting publicity for and support of an on line petition (<http://epetitions.direct.gov.uk/petitions/61854>) to ban ANPR type parking schemes at hospital car parks. No further action agreed.

Cllr Hinds

10

ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)

- 10.1. One of the trees that had been removed on the triangle had started to sprout suckers from the roots. Clerk to contact tradesman.
- 10.2. Cllr Keane had received a complaint that big child buggies could not get access to the Fishponds. He had looked and could not find any problem. He will get back to the complainant to clarify.
- 10.3. Cllr Keane reported that the post at the gate leading to the railway foot bridge is rotten. Clerk to investigate and refer to Network Rail if necessary.
- 10.4. A complaint had been received that the path from Lodge Farm Court is dangerous, especially for people pushing buggies. It was agreed that Cllr Ayles and Ward Cllr Green will work together to try and influence MKC to improve footways in the village, with this as a priority.
- 10.5. It was agreed that Cllr Hinds will liaise with residents re. complaint received about a hedge at 1 The Chequers.
- 10.6. It was agreed that Cllr Sweetland will identify a suitable candidate to lay a wreath at the war memorial at the Remembrance Day service
- 11
- 11.1 **TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS**
It was agreed that there would be no meeting in August and the next meeting will be held on Monday 6th October at 7.30 p.m.

Clerk

Cllr Keane

Clerk

Cllr Ayles/Green

Cllr Hinds

Cllr Sweetland

There being no further business to discuss, the meeting closed at 9.17.

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Appendix A – Schedule of Reports & File Notes

APPENDIX A1 – CLERK'S REPORT 7/7/2014

- The objections raised by the parish council to planning application 14/01199 for change of use of land at 21 Lodge Farm Court were sent to MKC Planning Enquiries mailbox but for some reason they have not been taken forward. I have asked Paul Bartos at MKC to look into the matter but in the meantime the application has been approved without the requested conditions raised by the parish council having been considered.
- I have again not received any response from MKC to my email about whether the drainage at Paddock Close is fit for purpose before the developers exit the site. However it has been brought to my attention that a resident's solicitors has been told that the drainage (swale) area to the right and the plot of land to the left of Paddock Close (that is planted to trees) is under the ownership of the original landowner and not the developer.
- An email has been sent to the Chairman of the football club about the withholding of £60 of the annual hire charge. A response has been received and circulated to the parish councillors.
- The groundsman will be on holiday between 6th and 28th September. He will cut the entire area the preceding week and on his return w/c 29th September. Cuts are scheduled for w/c 8/9 (brought forward to preceding week and 22/9. **We will need to make other arrangements for this second cut.**
- It was not possible to get Will Fowler of Chargemaster (the MKC partners) and Cllr Present-Collins together to assess the position of an electric charging point in the village. I am trying to arrange something for this week.
- Electricity supplier for the sports ground has been changed to British Gas on a 1 year contract – item 8.2. June minutes refer.
- I spoke to MKC Environmental Services again about details of the next round of highway project applications so we can include the pathway between Paddock Close and Maltings Court. I could only get as far as a call centre who raised a further request on the Highways team ref: 396580. I asked them to note that I still had no response to when I last asked the question on 8th July.
- I have spoken again to Rachel Sorensen at MKC about the agreement to use public land at the back of the village green for parking spaces. She has been looking into the matter and has contacted MKC Property Services who have raised a number of issues including that the 'leasing' of the land will need to be advertised. Rachel will send me an email from the Property Services team that I will circulate to cllrs before tonight's meeting.
- I have been informed that decisions on the grant applications for both the Village Hall bell tower and for the tennis court lights will be announced early to mid September but that we have grounds to be optimistic that both will be approved.
- I have been unable to source the laying of underlay at the football pavilion for the amount authorised at last meeting. Cllr Stacey is looking at alternatives and there is an item on tonight's agenda
- New dog bins have been installed at Maltings Court and The Chequers
- The gate posts at the Thrupp Close entrance to the sports ground have been replaced
- I am told that our request for two of the newly acquired grit bins will be decided on by the start of November. MKC surveyors are about to assess all of the sites where requests have been made.
- One quote has been received to re-route the Village Hall front drain. It is hoped that further quotes will be obtained next month.

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- MKC have committed to apply weed killer to the pavements at Thrupp Close on 10th September (email from Kevin Wilson MKC 21st July refers)
- The identified village benches have now been repaired/restored.
- The new chairs for the village hall have been delivered and are in use.
- I have written to both planning and highways about parking of caravans in Thrupp Close. No reply received from either. Reminders sent. In the meantime Guinness Housing Association have sent an email to Cllr Stacey saying that they have not given any residents permission to park caravans.
- Cllr Geary said that he would speak again to Environmental Health about the drains in Bullington End Road
- The SID kit has been returned to Stoke Goldington. We still have the ladder as they do not want it back
- Peter Hubbard MKC has confirmed that the village centre project is now near the top of the work list for the Highways team
- An application has been made to the Woodlands Trust for a pack of 30 trees. Nothing heard as yet
- Mirror purchased to be erected opposite Thrupp Close – item 7.2. July meeting refers (have sourced mirror for considerably less than approved amount). Attempt to arrange assembly on the weekend failed. **Date to be agreed at tonight's meeting**
- Clerk still to give Cllr Sweetland details to open two further Lloyds bank accounts to have the s.106 Planning Gain transferred into
- The area at the back of the football pitch has now been cut and the footpath is fully passable
- No progress on outstanding actions:
 - o No progress on creating a new account for MKC fault logging
 - o Still no progress on getting quotes for the cricket pavilion fence, the gate between the village hall and Castle Field.
 - o Erection of Hanslope Road street signs to be put on fault list
 - o Village walkabout to be written up and rationalised against previous fault list.
 - o Cllr Stacey to erect the basketball backboards & hoops (frames need to be re-rendered).
 - o State of footpath between South Street and railway bridge – request to me made to have it re-tarmaced.
 - o Purchase of Sage accounting software awaiting clerk to establish a 'clean point' with finances
 - o Review MKC fault list inc. state of Sustrans cycle track
 - o Elicit quotes for additional safety equipment required at village hall and sports pavillions.

Steve Bradbury
1/9/14

APPENDIX A2 – NEIGHBOURHOOD PLAN REPORT 7/7/2014

- The final version of the questionnaire has been approved by the Steering Group and will be delivered to every house in the parish with the newsletter in September.

Steve Bradbury

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1/9/14

APPENDIX A3 – DIPS HIGHLIGHT REPORT SEPTEMBER



Project Highlight Report

Project Name & Code	Milton Keynes Flood Alleviation Project
Project Sponsor	Andy Dickinson (Milton Keynes Council)
Project Manager	Kate Davidson (Milton Keynes Council)
Project objective in a sentence	To alleviate the damage caused by flooding in the rural areas of Milton Keynes by installing flood assets where required, that work in conjunction with the existing drainage network to appropriately distribute excess rain water from village areas.
Reporting Period	July 2014

Overall RAG Rating and supporting statement

Overall Current RAG rating	Amber / Red
Previous RAG rating	Amber / Green

RAG Definition	
Green	All key criteria (Time, Cost, Scope and Benefits) will be achieved. Risks are being managed
Amber / Green	One of the key criteria cannot be delivered within tolerance; project risks are being managed
Amber / Red	Two or Three of the key criteria cannot be delivered within tolerance. Risks need to be escalated
Red	All four key criteria cannot be delivered without further significant intervention (Consider whether the project should continue). Risks need to be escalated.

RAG Supporting Statement:

Construction of the final flood alleviation bund in Stoke Goldington is scheduled to start as planned on Monday 1 September, and will take 2 weeks to complete.

Construction of two flood alleviation bunds in Tathall End, scheduled to start on 15 September, is to be rescheduled for November 2014 to allow land access negotiations to continue and agreement to be reached.

The footbridge (no. 46) in Tathall End has been closed following a condition report, and a replacement bridge, or alternative option to the Right of Way is currently being considered by the Council.

Milestones & Schedule:

Key Milestones	Baseline	Forecast	Actual
Construction of flood attenuation bund at Ram Alley, Stoke Goldington	Sep 14	Sep 14	
Construction of a flood attenuation bund at Yew Tree Farm, Tathall End	Sep 14	Nov 14	
Construction of a flood attenuation bund at Littlewood Farm, Tathall End	Sep 14	Nov 14	
Construction of a flood alleviation measure on Bridleway, Tathall End	Sep 14	TBC	
Installation of drop curb at Devils Dip to	Apr 14	Apr 14	Apr 14

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assist rain water drainage flow.			
Replacement of the footbridge over the watercourse in the Tathall End High Street	TBC	TBC	

Activities achieved last period

- A successful pre-start meeting for residents of Ram Alley was held on 26 August.
- Negotiations between the Council and land owners of the construction sites in Tathall End have continued via the appointed land agents.
- Access has been granted for the Councils flood risk consultant WSP to carry out further topographical and hydrological surveying on the Bridleway / Woad Farm in Tathall End, as requested by the Planning Authority.
- The Council has applied to discharge the Planning Conditions for Littlewood Farm
- The footbridge in Tathall End has been formally closed by the Highways Department, whilst the project team pursues a suitable replacement or alternative route.

Activities planned for next period

- Construction of Ram Alley Flood Alleviation Bund to be constructed between 1 September and 15 September, marking the completion of the flood risk works in the area.
- Access to construct flood alleviation measures on Littlewood Farm and Yew Tree Farm to be sought from the respective landowners via agreement or by legal powers if required.
- Once access is confirmed for Littlewood Farm, strimming can take place in preparation for the completion of a pre-start badger survey that forms part of the planning conditions for the site.
- Revised construction timetable for Littlewood Farm and Yew Tree Farm to be devised.
- Quote for replacement footbridge for Tathall End to be received. If like for like option is presented, plans for the installation will be put in place, subject to consultation with local residents.

Risks and Issues

Description of risk & consequence	Action required
High rainfall within the Borough of Milton Keynes could result in flooding that causes damage to homes and impacts farming.	Flood attenuation measures to be installed in high risk areas.
Construction of flood attenuation measures could be delayed by ecological issues such as presence of Great Crested Newts.	Ecological surveys carried out as and when necessary. English Nature Licence to be applied for if necessary.
Construction of flood attenuation measures could be delayed by access issues.	Council to serve notice on landowner if consent is not agreed. Council to seek formal decision from Leader / Cabinet to

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	proceed.
Flood attenuation measures recommended to the Council could prove ineffective at preventing flooding.	Reports received from WSP to be signed off by Council Drainage Officers and Head of Highways.
Construction of flood alleviation measures in winter (November 2014) could be affected by poor ground conditions or adverse weather.	Council to schedule the works for as soon as possible in an attempt to avoid poor winter conditions. Weather to be monitored.
Description of Issue & impact	Action required
One Great Crested Newt egg found at Westside Farm in Stoke Goldington.	Work at Ram Alley to proceed under 'watching brief' by ecologist.
Footbridge condition determined by engineer as poor.	Footbridge to be replaced or alternative Right of Way to be put in place.
Flood attenuation measure for bridleway in Tathall End to be re-designed by flood consultant WSP. After more detailed surveying it was determined that a bund on the bridleway may not be effective at holding water off the main road.	WSP require more time to carry out a detailed baseline assessment, procure topographical survey information, analyse the existing hydraulic restrictions and profile flows through Tathall End and downstream.
Access to Tathall End flood construction sites not yet agreed by landowners.	Council to continue to pursue access in order to implement flood alleviation schemes in Tathall End.

Are Changes or Decisions required?

- A change to the Tathall End construction timetable is required.
- A formal decision to serve notice in Tathall End to ensure access is required.

Benefits

Target Benefit	Current Status (e.g. not achievable/ change to the target required/ on track)
To reduce the risk of flooding and the consequential damage to the homes of citizens of the Borough of Milton Keynes.	Achievable
To reduce the risk of flooding to the highways within the Borough of Milton Keynes that provides access for the emergency services.	Achievable

APPENDIX A4 - FILE NOTE - Rural West NAG 11th August 2014

Attending: Phil Ayles, John Earp, Dave Hinds and John Keane

- Police Report. Andy Perry said that rural crime in the Thames Valley area had decreased in contrast to some other force areas.

Andy also suggested that, with the implementation of SIDs, they could be used instead of the old and unreliable CSW equipment for Speedwatch. A PCSO would remain in

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attendance to support volunteers and this would provide insurance cover too.

This was the main topic of discussion and Ken Foxley from Stoke Goldington was also in attendance and described their experiences using the SID.

The conclusion of the discussion has been written up separately and a resolution will be put to the parish council.

- John Earp reported a vehicle that appears to have been abandoned in South Street. He passed the details to Phil Ayles who has forwarded them to PCSO Kirtsy Martinson.
- Next Meeting: **25th November at Haversham Social Centre**