

# CASTLETHORPE PARISH COUNCIL

## Minutes of a Parish Council General Meeting held Monday 2<sup>ND</sup> June 2014 following the Annual Village Meeting in the Village Hall

PRESENT: Councillors Ayles, Present-Collins, Hinds, Keane, & Sweetland. The Clerk Mr S Bradbury, Ward Cllr A Geary and two members of the public were also in attendance.

The meeting commenced at 7.30 p.m. with an open forum:

A member of the public introduced himself as a member of the editorial team of local interest publication 'Phonebox'. He asked about the latest intentions for the Carrington Arms. Cllr Ayles responded that as far as he is aware the owner is still intending to renovate the pub in parallel to the development of new houses at Station Yard, for which planning permission had been granted. The Parish Council speak to the owner on roughly a quarterly basis and this was the position at the last conversation. He added that there is overwhelming desire in the village for the pub to re-open and that any application for change of use would be strongly opposed. Cllr Geary added that no such application has been made.

An archaeological interest session will be held at the Village Hall on 3<sup>rd</sup> July. Cllr Sweetland said that it would be appreciated if the session could be mentioned in the next edition of Phonebox which is out on 1<sup>st</sup> July. This was agreed. Cllr Geary said that he would take pictures at the event and provide them for inclusion in the next edition.

There being no further matters the meeting proper started at 7.43.

		<b>ACTION</b>
<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>	
1.1	Cllr Markham - reason work, Cllr Stacey reason sickness, Cllr Keane reason holiday.	
<b>2</b>	<b>DECLARATIONS OF INTEREST</b> by Councillors in any agenda items below	
2.1	Cllrs Ayles declared a personal interest in item 9.3. He would introduce the item but take no part in subsequent discussion or in any vote. Cllr Geary declared that as he will be chair of the MKC Development Control Committee he is unable to comment on any planning matters. Cllr Present-Collins declared a pecuniary interest in items 6.3. & 7.5.	
<b>3</b>	<b>APPROVE MINUTES OF THE LAST MEETING</b>	
3.1	The minutes of the annual meeting on the 12 <sup>th</sup> May were proposed by Cllr Ayles, seconded Cllr Hinds and agreed unanimously.	
<b>4</b>	<b>TO RECEIVE REPORTS</b>	
4.1.	<b>Clerks Report &amp; Review of Actions. (see Appendix A1).</b> Matters arising:	
4.1.1.	It was regretted that a rapid charging point for electric vehicles could not be built into design for the village centre re-vitalisation scheme, but all agreed that they would like to pursue the option of having a regular charging point built in. Clerk to write to MKC.	Clerk
4.1.2.	The improvement of the footway between Paddock Close and Maltings Close will need to be taken forward as an MKC 'Highways project'. Clerk to contact MKC to see what the timescales are.	Clerk
4.1.3.	Cllr Present-Collins raised a question about the upkeep of the swale area and the patch of land the other side of Paddock Close. In particular the drainage at the swale is silted up and surface water does not drain away leaving deep areas of lying water following heavy rain. Cllr Geary said that it is still the responsibility of the developer. Clerk to write to MKC Planning.	Clerk Clerk
4.1.4.	Clerk to order the Maltings Court dog bin immediately and put an item on the next agenda to decide on whether to install a bin at The Chequers	
4.1.5.	Cllr Sweetland to report to MKC a 'new' pot hole outside of Lodge Farm Cottages	Cllr Sweetland
4.2.	<b>Neighbourhood Plan report (see appendix A2).</b>	
4.2.1.	Cllr Ayles and clerk will arrange a Steering Group meeting.	Cllr Ayles/Clerk
4.3.	<b>Village centre update</b>	
4.3.1.	Cllr Present-Collins reported that public consultation about the raised platform had started. The clerk reported that there is still no progress on getting the agreement to use some of the Green for car parking spaces. Cllr Geary will email Rachel Sorensen to chase.	Cllr Geary
4.4.	<b>FILE NOTE</b> - Superfast Broadband Meeting with BT 14 May 2014 (see Appendix A4)	

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- 4.4.1. Martyn Smith of MKC had offered to come to any meetings. Cllr Ayles thought that the best forum would be whatever succeeded the Hanslope Park forum at the end of the year.
- 4.5. FILE NOTE - Site Allocation Plans (see Appendix A6)
- 4.5.1. Cllr Geary said that although a shortage of housing in rural areas had been identified he did not believe that Castlethorpe is under any threat of unwanted new development.

4.6. File Note - MKALC meeting 14<sup>th</sup> May (see Appendix A6)

4.6.1. No matters arising.

4.7. Dips update

4.7.1. Clerks will now get monthly project reports. The completion date of September is now at risk due to unforeseen planning issues. Cllr Ayles had pointed out that a ditch that runs across the field and overflows onto the road had not been included in the project scope. The project manager has agreed to include it.

4.8. Report on various tree issues

Cllr Hinds had reported the requirement to pollard the trees at 28 The Chequers and the pine tree at the Green. If no progress, there are BT wires covered by both trees and he will contact BT. Cllr Keane had mentioned some problem with trees at the Fishponds but it is not clear what and where. Cllr Hinds to contact Cllr Keane.

5 **TO CONSIDER PLANNING APPLICATIONS (previously viewed on line by Cllrs)**

5.1. 14/01109/TPO: Tree preservation order consent for removal of dead wood and torn branches of 6 x Pine trees and to reduce the crown of 1 x Pine tree by 1m, prune by 1m and to remove deadwood and torn branches - 57 Shepperton Close – no objections

6 **TO RECEIVE REPORT BACK ON PREVIOUS PLANNING APPLICATIONS**

6.1. 14/00905/FUL: Prior notification for a single storey rear extension measuring 4.6 metres from the rear wall of the existing dwelling with a maximum ridge height of 3.65 metres and maximum eaves height of 2.6 metres - 65 Thrupp Close Castlethorpe – pending consideration. No further comments.

6.2. **13/01925/FUL** Installation of a single wind turbine with a maximum tip height of 86.5m at Malt Mill Farm Castlethorpe Road Hanslope – still pending consideration – Cllr Ayles pointed out that the requested maximum height had been reduced to 67 metres.

6.3 **13/00195/FUL:** Installation of 3 bladed wind turbine (maximum tip height 99.5m), including access, substation and underground cabling at Lodge Farm House Wolverton Road Castlethorpe - inspectors report due in April. No further comment.

6.4. Cllr Geary asked whether a delay to a planning application for 15 Station Road was anything to do with the parish council. The clerk replied that the parish council had raised no objections and had just asked for the brickwork to match.

7 **TO CONSIDER RESOLUTIONS**

7.1. A public excluded part 2 of the meeting was proposed by Cllr Ayles and agreed unanimously.

7.2. Adrian Carden, an MKC Road Safety Officer had looked at the position of pulling out of Thrupp Close onto Bullington End Road and had agreed that it would be dangerous when cars are parked along the latter. He recommended that double yellow lines be painted on Bullington End Road to give some space between the junction and the first car parked. He said that the option of putting a mirror opposite with a field of vision down the road past the parked cars may be effective but MKC would not recommend this course of action. Cllr Ayles pointed out that there are no other yellow lines in the village and would prefer not to set a precedent. He proposed

Cllr Hinds

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	that a mirror should be installed opposite the Thrupp Close junction and that the clerk should first write a letter to residents with a statement of intent that Cllr Sweetland could deliver personally. Agreed unanimously. Cllr Ayles had also prepared an article for the next newsletter asking people to park considerately but it was recognised that any affect would be short term, if at all.	Clerk/Cllr Sweetland
7.3.	Vehicle speeds on entry to village from Bullington End Road had been officially measured at 38 mph. This has warranted the matter to be forwarded to Thames Valley Police for further consideration. In the meantime the Road Safety Officer has suggested options to slow traffic down such as wooden gate type constructions on either side of the road and white arrows at double height getting closer as you get nearer the village (called Dragon's Teeth). The Road Safety Officer had said that the cost of the Dragon's Teeth would be met by MKC (note: it has subsequently been determined that the work will have to be done as an 'MKC. It was unanimously agreed that Cllr Sweetland would put together a design with costs.	Cllr Sweetland
7.4.	Pre-school have requested an awning to be erected at the rear of the Village Hall. Ofsted recommend that outdoor areas be provided and their would be no cost to the parish council, they would meet all costs themselves. The Village Hall committee are in favour of granting permission. A vote was taken and it was unanimously agreed to give permission for Pre-school to go ahead. Clerk to inform them. Pre-school had also asked whether a post box could be fitted to the front of the Village Hall as they had important documents go missing. The logical place would be somewhere in the recess at the front of the building. Cllr Sweetland had contacted Planning at MKC and they had confirmed that there are no planning implications. A vote was taken and it was again unanimously agreed to give permission for Pre-school to go ahead and commission the work. Clerk to inform them.	Clerk
7.5.	Cllr Presant-Collins withdrew to the gallery. Further to the planning application for the Wolverton Road wind turbine as at 6.3. above and following an invitation by the Planning Inspector, the applicant's representatives had written to him about the impact of a judgement in another case (Barnwell Manor). The Parish Council and Care4Castlethorpe had responded in March but this submission had not been sent until the 6 <sup>th</sup> May, which was way beyond the deadline imposed by the Inspector. Furthermore the response had not been put on file hence could not be commented on. Cllr Ayles suggested that the consultant employed by the parish council be asked whether the Parish Council should comment on the response. The Clerk pointed out that all of the money authorised by the original resolution had been spent and we would have to ask him on a 'no cost' basis. It was agreed unanimously that the Clerk contact the consultant. Cllr Presant-Collins returned to the meeting.	Clerk
7.6.	Cllr Sweetland had walked round the village and said that it is quite obvious that MKC are not doing all of the highways, verge and tree maintenance that they should be. It was pointed out that when MKC asked parishes whether they wanted to opt out of the central landscaping contract they offered an option to the parishes to manage the contract for their particular area themselves. Castlethorpe had expressed interest in this at the time. Clerk to write to Andy Hudson at MKC to find out what is happening on this option. Cllr Sweetland said the the footways in North Street & South Street are in urgent need of attention. Cllrs Geary and Ayles will contact MKC Highways to see what can be done.	Clerk
7.7.	It was agreed at the last Village Hall Committee meeting that the chairs need replacing. Cllr Hinds proposed that the Parish Council authorise an	Cllrs Geary/Ayles

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amount of up to £6,000 and that he, Cllr Sweetland and the Clerk be authorised to find the best value for money product within that amount. The Clerk highlighted that the Village Hall generated a surplus of income over expenditure of some £6,500 last year. Cllr Ayles supported the proposal and suggested that the money comes from the Planning Gain from Paddock Close/Maltings Court or if not from the Parish Council's reserves. Agreed unanimously. Cllrs Sweetland and Hinds and Clerk to take forward. The original order for acoustic panels for the Village Hall had only been part fulfilled and then the supplier could not source the remainder of the order. The Clerk had found a new supplier who could provide the same panels but in the meantime the price had gone up significantly meaning that the amount originally authorised did not cover the last 6 panels. Cllr Hinds proposed that the further amount of £225 be authorised. Agreed unanimously.

Cllrs Sweetland/  
Hinds/Clerk

7.8.

8

#### **FINANCIAL MATTERS**

8.1

The RFO Payments Schedule was circulated. The problems at BALC had yet to be resolved so Cllr Ayles suggested that the subscription renewal be further deferred – agreed unanimously. With this one exception the schedule was proposed by Cllr Ayles seconded Cllr Presant-Collins and agreed unanimously

Payee	Description	Amount	VAT	Sub-Total	Total
S Bradbury	Salary May 2014	£522.08	£0.00	£522.08	
S Bradbury	Re-claim purchase stamps	£7.44	£0.00	£7.44	
S Bradbury	Re-claim purchase printer ink	£74.51	£14.90	£89.41	£618.93
F.Price	May 2014 invoice	£236.00	£0.00	£236.00	£236.00
L.Harris	Sports Ground Maintenance May	£72.00	£0.00	£72.00	£72.00
BMKALC/NALC	Annual membership	£133.44	£0.00	£133.44	£133.44
AH Contracts	Dog bins April	£37.50	£7.50	£45.00	
AH Contracts	Dog bins April	£25.00	£5.00	£30.00	£75.00
Pro Audio Systems	Acoustic Panelling VH #1	£460.00	£92.00	£552.00	£552.00
Pro Audio Systems	Acoustic Panelling VH #2	£225.00	£45.00	£270.00	£270.00
MKCMS	Grant agreed at PC 12/5/14	£50.00	£0.00	£50.00	£50.00
L. Azur	Refund hard court key deposit	£10.00	£0.00	£10.00	£10.00
Aspect Technology	Planning consultancy	£2,215.00	£443.00	£2,658.00	£2,658.00
<b>Grand Total</b>		<b>£4,067.97</b>	<b>£607.40</b>	<b>£4,675.37</b>	<b>£4,675.37</b>
E.ON	electricity SG -Mar DD	£88.00	£0.00		£88.00
Anglian Water	Rates SG	£29.14	£0.00		£29.14
Anglian Water	Rates VH	£97.93	£0.00		£97.93
E.ON	gas VH - Feb DD	£190.00	£0.00		£190.00

<b>TOTALS</b>	<b>£405.07</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£405.07</b>
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8.2.	It was decided to arrange a date for a meeting of the Finance Committee and the Extraordinary meeting required to sign off the annual financial return at the end of the meeting.	
9	<b>CORRESPONDENCE RECEIVED</b>	
9.1.	It was unanimously agreed that the request for a grant from local charity organisation MK Open Door be reluctantly declined as it is not normal policy to give grants except where the organisation has been of previous value to the village.	
9.2.	An email was received from a member of the public reporting problems with vehicles parked all along North Street on Good Friday. It was agreed that Cllr Presant-Collins talk to Father Gary about providing special parking where it is known that there will be a large congregation. Clerk to respond to the member of the public.	Cllr Presant-Collins Clerk
9.3.	Cllr Ayles introduced this item and then withdrew from the subsequent discussion and decision: An email was received from a member of the public complaining about caravans being left in parking spaces in Thrupp Close. It would seem that there is a covenant preventing residents from parking caravans without the housing association's permission but it would appear that this is readily given when they are approached. It was agreed that the Clerk should write to MKC Highways to see if they can do anything and to Planning to see if there were any planning conditions that are being breached. Cllr Ayles re-joined the meeting.	Clerk
10	<b>ANY OTHER BUSINESS (for noting, or for inclusion on a future agenda)</b>	
10.1	None	
11	<b>TO AGREE DATE AND ATTENDANCE FOR FUTURE MEETINGS</b>	
11.1	The next meeting will be held on Monday 7 <sup>th</sup> July at 7.30 p.m.	
11.2.	It proved too difficult to arrange both a Finance Committee Meeting and an Extraordinary General meeting before 30 <sup>th</sup> June to sign off end of year finances. It was agreed therefore that the Clerk would prepare the figures and review with Cllr Presant-Collins (Chair Finance Committee) and to arrange an Extraordinary meeting for Thursday 26 <sup>th</sup> June at 7.30 p.m. in the sports pavilion.	Clerk/Cllr Presant-Collins

There being no further business to discuss, part 1 of the meeting closed at 9.37.

#### Part 2

12	12.1	<b>TO RECEIVE DECLARATIONS OF INTEREST by Councillors in any of the agenda items below</b>
		None
	12.2	<b>TO CONSIDER RESOLUTIONS</b>
	12.2.1.	The Clerk had circulated a quote to renovate the village benches using timber provided by Cllr Markham before the meeting. Acceptance of the quote was proposed by Cllr Ayles, seconded by Cllr Hinds and agreed unanimously. Work to be awarded to Mr. A. Webster.

There being no further business part 2 of the meeting closed at 9.44pm.

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#### **Appendix A – Schedule of Reports & File Notes**

##### **APPENDIX A1 Clerk's Report (item 4.1)**

- It has not been possible to include the provision of a rapid electric vehicle charging point within the design for the village centre re-generation. MKC have suggested that they may be able to source a normal charging point if the parish council is agreeable.
- Applications submitted for Parish Partnership Fund (PPF) grants for the Village Hall bell tower and the tennis lights.
- Bad weather has prevented Marcus Young Landscaping from applying weedkiller at the Sports Ground. Work now scheduled, subject to weather, for w/c 9<sup>th</sup> June. I have also asked them to spray a bit of the hard court where weeds are coming through.
- We can get no further with the matter of the pathway between Paddock Close and Maltings Court. Will have to await next round of highways projects and make a bid. We should really ask the residents first!?
- Rachel Sorensen is now the officer at MKC dealing with our longstanding request to prepare a draft agreement for the use of part of the village green for car parking. The Heads of Terms have been re-sent to her and I have sent an email asking for an update
- Consideration of tennis court lights awaiting a decision on whether the PPF grant has been successful.
- Repair to the football pavilion floor still to be scheduled. Weather has prevented any progress (getting van to building)
- Site selected for installation of dog bin at Maltings Close. Awaiting decision on further bin at The Chequers and I will order both together. Cost of additional re-furbished bin will be £30 plus another £30 for fitting. Then an additional £65 p.a. per bin for emptying.
- 3 x 6 packs of acoustic panels have been ordered, received and handed over to the VH Chair to be fitted. Two of the packs to be paid for from the originally agreed amount. The other is subject to a resolution tonight.
- Cllr Markham is still waiting for tradesmen to provide further quotes to replace fence at cricket pavilion. I have arranged for a quote to be provided by another tradesman later this week.
- The work to re-slab at the front of the football pavilion is scheduled for later this week.
- Still awaiting to hear from MKC as to whether our request for two of the newly acquired grit bins has been successful. Reminder sent.
- No progress on creating a new account for MKC fault logging.
- The meeting with a tradesman about specifying the work required to re-route the Village Hall front drain and to repair the gate between the Village Hall and Castle Field and to fix the loose post at Thrupp Close entrance to the sports ground did not happen due to his over-full work book. Another tradesman has been contacted and he has told me that he will have a look when he is back off of holiday in the w/c 9/6/14.
- MKC have been chased for an update on our request that weed killer be applied to the pavements at Thrupp Close. Reminder sent.
- Cllr Keane reported that the standard of repairs to the road by The Navigation is not too bad. Given that the worst pot holes have been repaired is there any further action required?
- Cllr Markham and I have inspected all of the benches and Cllr Markham will propose tonight that no new bench is required and that the benches be renovated as per the quote received to be considered tonight. One of the benches on the green to be moved to replace the one opposite the

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shop and the commemorative bench currently with Cllr Stacey to be moved to the green to replace it.

- Village walkabout to be written up and rationalised against previous fault list.
- The open afternoon for tennis coaching was pretty much washed out by the weather. The LTA qualified coach still intends to run coaching sessions through the summer/autumn and flyers have been distributed.
  
- No progress on outstanding actions:
  - o Erection of Hanslope Road street signs to be put on fault list
  - o Cllr Stacey to erect the basketball backboards & hoops (frames need to be re-rendered).
  - o State of footpath between South Street and railway bridge – request to me made to have it re-tarmaced.
  - o Purchase of Sage accounting software awaiting clerk to establish a ‘clean point’ with finances
  - o Review MKC fault list inc. state of Sustrans cycle track
  - o Elicit quotes for additional safety equipment required at village hall and sports pavillions.
  - o The clerk has still to approach Anglian Water to determine why sewage rates at the sports ground are so high (c/f)
  - o Cllr Geary has said that he will contact Environmental Health about the drains at Bullington End Road (c/f)

Steve Bradbury  
2/6/14

#### **Appendix A2 - Neighbourhood Plan Report (item 4.2)**

- Community Impact Bucks (CIB) have provided a final draft of the survey which now needs to be agreed by the Steering Group. Additionally some points raised by CIB need to be considered and decisions made. Nothing can progress further until this happens.

Steve Bradbury  
2/6/14

#### **Appendix A3 - Village centre update (item 4.3)**

See item 4.3.

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#### **Appendix A4 - FILE NOTE - Superfast Broadband Update Meeting with BT 14th May**

Present: Andrew Geary, Phil Ayles, Martyn Smith (MKC) plus 2 BT representatives

- There wasn't a lot of new information. BT confirmed that Hanslope exchange is currently scheduled to be upgraded in the middle 6 months of 2015. This is subject to survey about 6 months beforehand so we should have final confirmation of upgrade dates towards the end of 2014.
- BT have a contractual commitment with MKC, who are funding the rural upgrade programme to provide superfast broadband (>24Mbps) to 97% of premises.
- The upgrade will happen at the exchange and at the 'cabinet' such as at Castlethorpe triangle. The tail circuits to premises will not be upgraded.

Speeds at individual premises cannot be predicted as it will depend on a number of factors including distance from exchange. Premises which receive a speed >15Mbps will be eligible for a fibre service such as Infinity from BT or equivalent from other providers. Premises with a lower access speed (<15Mbps) will be offered a different package such as NGA (Next Generation Access) from BT.

BT pointed out that, while all premises will be capable of higher speeds than at present, residents would need to subscribe to a high speed service (such as Infinity or NGA) from their service provider - the superfast service is not limited to BT. The upgrade of the exchange alone will not provide higher speeds.

- There are some other options but less usual and more expensive. Outlying properties may receive a direct connection to the exchange rather than going through the cabinet. It is also possible (but very expensive) for premises to receive 'fibre on demand' which is a fibre connection from the cabinet to their premises. This can deliver speeds of up to 330Mbps.
- BT have offered to come to parish council meetings or the Hanslope Park Forum (Note that HPCAF will itself change after the elections) It might be timely to ask for a presentation, assuming the survey has been completed, either at the last HPCAF in 2014 or the first in 2015.

Philip Ayles



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#### Appendix A5 - FILE NOTE : Site Allocation Plans

There is a shortfall of land to meet housing targets in both the urban and rural areas of Milton Keynes. This is important not only to meet housing demand but also because it makes the Borough vulnerable to appeals by developers should a development be rejected by DCC.

There are two separate issues. The first (and simplest) is that MKC doesn't have enough land to meet the rural housing target set out in the Core Strategy – which is 1,760 homes in the period 2010 to 2026 (110 homes per year). It was always the intention to allocate land through a site allocations plan to meet this need post adoption of the Core Strategy. Taking into account homes built between 2010-2014 and sites already allocated/with permission there is an overall shortfall of around 600 houses. This is a total shortfall to 2026, not year on year.

The second issue relates to the rate of development. This affects both the rural and urban areas and is an emerging issue, for MKC and for many authorities across the country.

In the urban area overall MKC has sufficient land to meet the Core Strategy urban housing target. However, this land is not coming forward as quickly as is necessary to ensure we can meet the Government requirement to be able to demonstrate a deliverable 5 year land supply which is essentially the level of housing that we can assess is available to be built in the next 5 years measured against our annual Core Strategy housing target, plus a buffer and any shortfall from previous years against the target.

At the moment, the position is borderline with regards to the level of supply we can say is deliverable. However we estimate that as a result of continually not meeting the housing target in the Core Strategy (primarily due to large sites not coming forward as quickly as anticipated rather than the amount of land we have allocated) this position will gradually worsen over time.

We therefore need to allocate additional sites that are capable of being built out in a period of 5-6 years from adoption of the plan to help boost annual rates of completion in this period.

At the moment, we estimate that this will be in the order of 1,200 homes. This is a total requirement – not year on year, but the key point is it should be capable of being built out over a period of 5-6 years from its allocation to support the 5 year land supply position for a period of two years – by which time PlanMK should be in place.

It is equivalent to an additional 175 houses per year.

**This issue also affects the rural area, where around 200 of the 600 homes mentioned above need to be capable of being built out in the first 5-6 years post allocation to help the 5 year land supply position.**

At the current time, it is estimated that the position will worsen over time, particularly in the rural area. When reported as a whole Borough figure (e.g. urban and rural combined), the overall position is estimated to remain borderline next year, with the level of supply just under what will be required to strictly demonstrate a 5 year land supply. As of April 2016 a more significant issue with the urban position may start to emerge, which is why this plan is important.

The figures used by MKC are based on our current intelligence regarding sites and when they are likely to be built out, the likely rate of construction etc.

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This can change at any time and in fact at the current time we await some additional clarification with regards revised forecasts we've made regarding the start on site of Strategic Land Allocation and the subsequent rate of development, which may reduce the 1,200 home requirement if MKC can justify an earlier start on site and a faster rate of development than originally forecast. It clearly helps how much land can be built in the early years and boosts the existing estimated 5 year land supply positions.

At the end of the next monitoring year (March 2015) the figures may also change depending on the actual number of homes built, as clearly our figures at the moment are only estimates (i.e. if there aren't as many homes built as we anticipate, the number of homes needed in the next 5 years increases)

The Strategic Land Allocation Plan, or SHLAA, currently includes 65 sites including sites at the edge of rural settlements and in particular Olney, Newport Pagnell and Woburn Sands though there has been a lot of recent development at Woburn Sands and further allocations may not be made there.

A draft SHLAA will be issued for consultation in August 2014 with preferred options developed over winter 2014/15. A pre-submission consultation will be made in summer 2015 with submission / adoption in winter 2015/16.

*This note is based on a presentation given by Mark Harris, a Senior Planner at MKC, to the MKALC meeting of 14<sup>th</sup> May 2014 with a follow up note to clarify points to Parish Cllr David Stabler which has been circulated to all parishes.*

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#### **Appendix A6 - FILE NOTE - MKALC Meeting 14th May 2014**

Present: Cllrs Ayles and Sweetland

There were three presentations:

1. Site Allocation Plan.(Mark Harris, MKC) This is covered in separate Note as it has implications for additional housing land in the rural areas.
2. Development on Parks Trust land. (David Foster) The Parks Trust have recently announced that, having looked at the sale of up to 20 sites, they will now be proceeding with only 6. This is necessary to raise funds to maintain the Parks Trust land in MK. None of the sites are for housing being for a variety of use including leisure facilities and, in one case, an electricity substation. None of this is in the rural area. The Parks Trust has written to the parish councils affected.
3. MK Community Foundation. (Bart Gambler). The Community Foundation continues to make grants to organisations within the MK area including to parish councils. There are a variety of awards including (small and quick) micro-grants and building up to major grants. MKCF can make grants to parish councils so long as it is not for a statutory activity.

There were two groups established:

1. Planning Obligations Group. This will attempt to negotiate the new Protocol which has been circulated to parish councils. It was noted that the new Protocol is a vast step forward from existing practice and involves parish councils both at the initial stage and in agreeing the amount and use of S106 monies. Some urban parishes wish to discuss this with MKC and they will form a group under the auspices of MKALC. Castlethorpe has only peripheral interest in this and will not join the group.
2. Landscape Users Group. This group will be formed from those parishes who have either opted to run a separate contract from MKC for landscaping (Stony Stratford, Weston Underwood, West Bletchley and Olney) or who will manage the MKC contractor which includes Castlethorpe. The MKC contract will be established later this year and the group will be formed at that time. Castlethorpe will join this group.

Philip Ayles